



**MHHS
PROGRAMME**
Industry-led, Elexon facilitated

SIT Advisory Group (SITAG) #12

29 January 2025

Version 2.1

MHHS-DEL3403

Document Classification: Public

Agenda (1/2)

#	Item	Objective	Type	Lead	Time	Page
1	Welcome			Chair	10:00-10:05 5 mins	2
2	Headline Report and Actions	Approve Headline Report of previous meeting and review outstanding actions	Decision	Chair & Secretariat	10:05-10:10 5 mins	4
3	Settlement Testing TIMEOUT Proposal	Approve the Settlement Testing TIMEOUT Proposal	Decision	Programme (Stuart Scott)	10:05-10:20 15 mins	6
4	SIT Operational Readiness Report	Approve the SIT Operational Readiness Report (Theme 3 Batch 1)	Decision	Programme (Roger Robar)	10:20-10:35 15 mins	12
5	SIT Functional Rationalisation	Approve the SIT Functional Rationalisation Approach	Decision	Programme (Roger Robar)	10:35-10:45 10 mins	22
6	SIT Test Progress Update	Update on Test Progress (as per latest FTIG briefing) <ul style="list-style-type: none"> Update on Settlement Testing 	Information	Programme (Roger Robar, Stuart Scott)	10:45-11:05 20 mins	26
7	Regression Approach	Update on Regression Test Approach and Plan	Information	Programme (Roger Robar)	11:05-11:15 10 mins	33
8	Test Scope Traceability Document	Provide an overview the Test Scope Traceability Document	Information	Programme (Roger Robar)	11:15-11:25 10 mins	36
9	IPA Updates	Updates from the IPA on test assurance	Information	IPA (Taylor Thorpe)	11:25-11:35 10 mins	39
10	Upcoming SITAG/SITWG	Provide an overview of the SIT PoaP and and milestone changes for decision	Information/ Decision	Programme (Roger Robar)	11:35-11:45 10 mins	42
11	Programme Milestones related to SITAG	Overview of upcoming Programme Milestones related to SITAG and milestone changes for decision	Information	Programme (PMO & Workstream Leads)	11:45-11:50 5 mins	50
12	Top Programme Risks related to SITAG	Overview of Programme Risks related to SITAG	Information	Programme (PMO & Workstream Leads)	11:50-11:55 5 mins	56
13	Programme Updates	Provide an overview of activity at other MHHS Governance Groups and across the wider Programme	Information	Secretariat	11:55-11:55 0 mins	61
14	Summary and Next Steps	Summarise Actions/Decisions and Look Ahead to the next SITAG	Information	Chair & Secretariat	11:55-12:00 5 mins	65

Agenda (2/2)

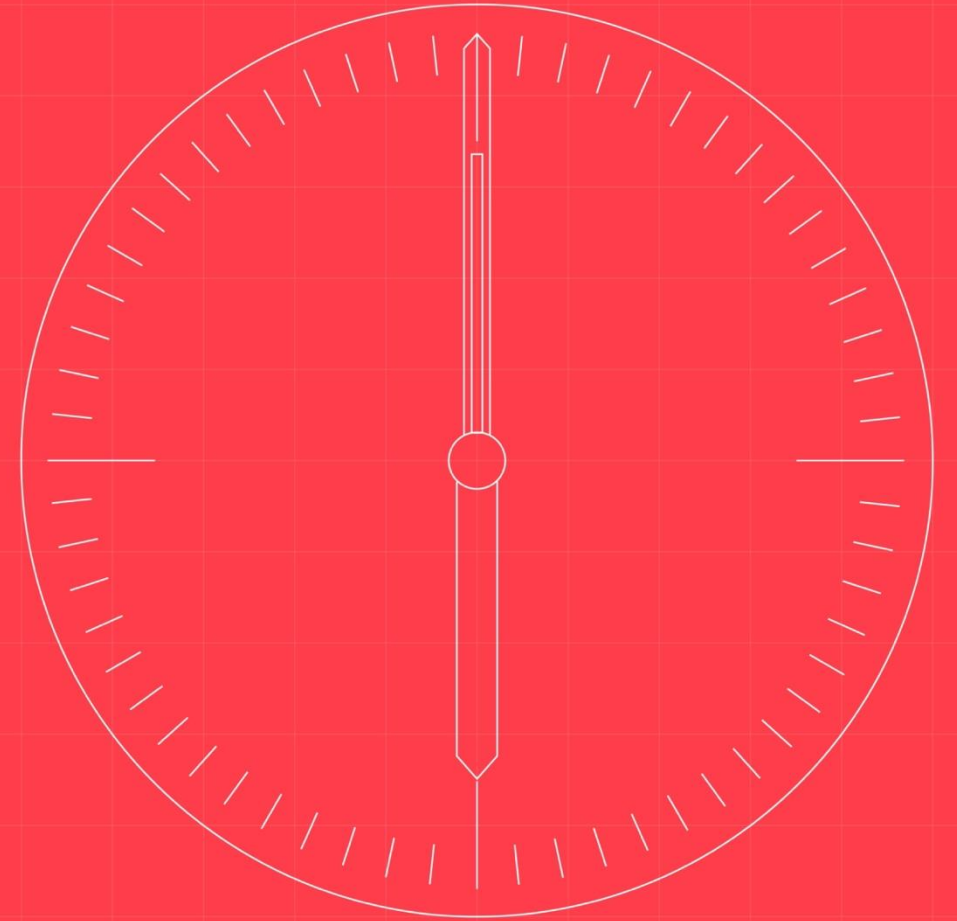
#	Item	Objective	Type	Lead	Time	Page
		Attachment 1 - MHHS-DEL3370 Service Management (Theme 3 B1) SI Overarching SIT OPS Readiness Report v0.7.pdf				

Headline Report and Actions

DECISION: Approve Headline Report of previous meeting and review outstanding actions

Chair & Secretariat

5 mins



Minutes and Actions Review

1. Approval of Headline Report of [18 December 2025 SITAG](#)
2. Review of actions:

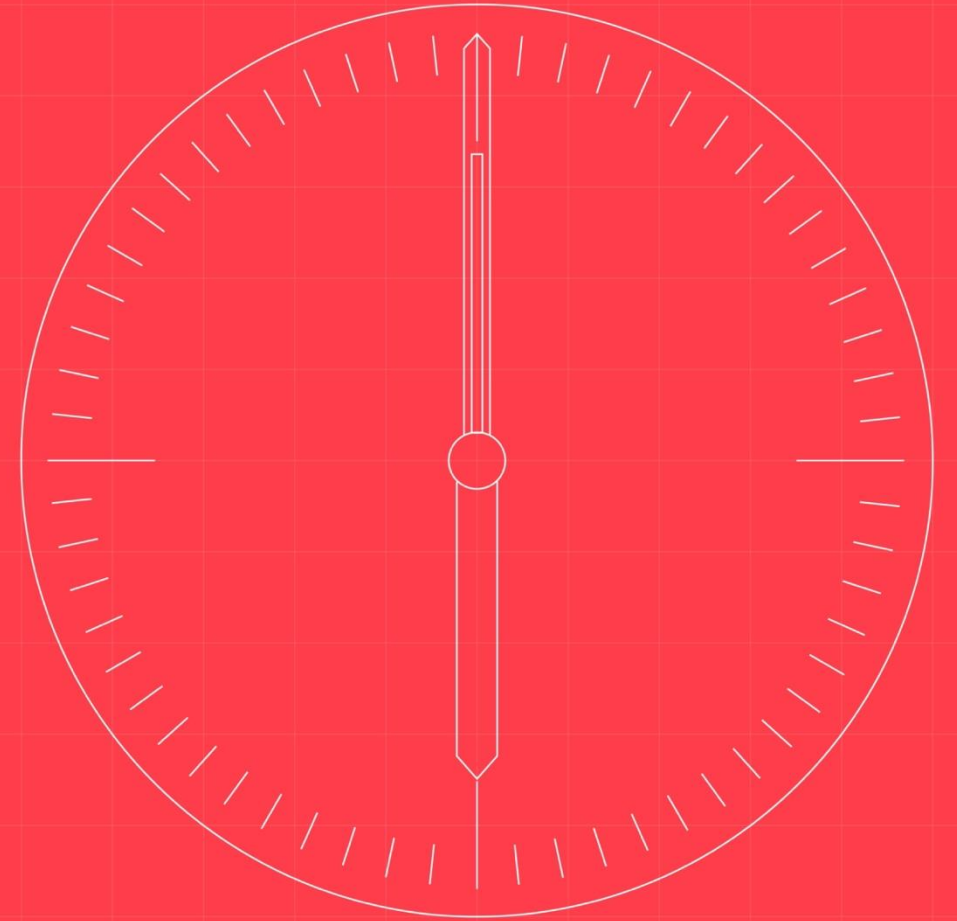
Ref	Action	Owner	Due	Latest Update
SITAG10-02	The Programme to build in an assumption to the Regression Test Criteria that Regressions Testing covers Parties and Party roles.	Programme (Roger Robar)	18/12/2024	RECOMMEND CLOSED: Included in draft that's going out for industry review.
SITAG10-03	The Programme to review if there is a risk to Migration Testing that needs to be raised in relation to Migration DIN 1140.	Programme (Jason Brogden)	18/12/2024	RECOMMEND CLOSED: An initial internal Programme meeting was held on 22/11/24 to discuss implications. The Design team and St Clements met on 25/11/2024 for further discussions. Clarifications were published via the Knowledge Base (FAQ-00963) on 13/12/24. A workshop is scheduled for 23/01/25 to consider the optimum solution. There is no risk to migration testing.
SITAG11-01	Programme to return the Settlement Testing TIMEOUT proposal to January's SITAG for approval to allow PPs further time to consider the associated risk profile.	Programme (Stuart Scott)	29/01/2025	RECOMMEND CLOSED: Item brought for decision at this SITAG (29 January 2025).

Settlement Testing TIMEOUT Proposal

DECISION: Approve the Settlement Testing TIMEOUT Proposal

Programme (Stuart Scott)

15 mins



SIT-F Settlement Testing – Plan B for SIT-B - Recommendation for Approval

SITAG11-01	Programme to return the Settlement Testing TIMEOUT proposal to January's SITAG for approval to allow PPs further time to consider the associated risk profile.	Programme (Stuart Scott)	29/01/2025	RECOMMEND CLOSED: Item brought for decision at this SITAG (29 January 2025).
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Recap

- **Decisions were made by SITAG chair on 18-Dec-24 to,**
 1. Approve the proposed extension to SIT-F Settlements Testing for 7 additional weeks running up to Friday 21-Feb-2025.
 2. Approve the proposed delay to the start of both the SIT Non-Functional and SIT Operational test phases, as a result of agreeing more time for the completion of Settlement Testing
- **Decisions 1 and 2 above were made noting that a decision on the TIMEOUT approach is contingent on allowing PPs further time to consider the associated risk profile, any required further discussion by the programme with PPs bilaterally to note any additional concerns, and a decision will be taken on the TIMEOUT approach at the SITAG on 29-Jan-25 when any additional information is available to support this decision.**
- Conversations with PPs with concerns regarding the proposed TIMEOUT approach have been ongoing to assist with PPs own risk assessments and this will continue through to the the end of Settlement testing in SIT-B on 21-Feb-25.
 - Code Bodies' Joint Statement on SIT Functional and SIT Migration Scope provided at FTIG -17-Jan-25 relating to Qualification Requirements
 - 2 Cohorts have requested additional TCs to be allocated for execution prior to the End of Settlement Testing in SITB by 21-Feb-25 to support their internal risk assessment

Code Bodies' Joint Statement on SIT Functional and SIT Migration Scope

“ Based on the documented scope and requirement coverage in the RTTMs, Code Bodies believe that the SIT Functional and SIT Migration tests adequately cover the necessary areas. This assumes that any Functional and Migration requirements expected to be covered through SIT Non-Functional and Operational Testing, are adequately covered in those RTTMs.

Therefore, if the SIT parties pass the Functional and Migration tests in SIT, demonstrate they've met their PIT requirements, and provide the required QAD information, they are expected to have fulfilled their Functional and Migration requirements for MHHS Qualification.

However, it's important to note that:

- Coverage of Non-Functional and Operational aspects of SIT is still being worked through by the Programme. Code Bodies have not yet been able to confirm the test scope coverage for these areas as the relevant RTTMs are still under review or being finalised by the Programme.
- Code Bodies reserve the right to adjust the test scope if issues emerge or any design changes are implemented during the remaining testing phases before a Party is qualified.”

Note: since this statement was agreed, the SIT Non-Functional RTTM has been agreed with the DIP Manager and Code Bodies with similar caveats.

Decision on SIT-F Settlement Testing TIMEOUT Proposal

- During December's SITAG the Programme took an action to return the Settlement Testing TIMEOUT proposal for January's SITAG for approval to allow PPs further time to consider the associated risk profile.
- The SITAG are requested advise the SRO on whether the SIT-F Settlement Testing TIMEOUT Proposal should be approved.

DECISION

1. SRO to approve / reject the Programme's proposed recommendation to if required use the the TIMEOUT approach in line with the published SIT-B Exit Criteria to guarantee a fixed end date of 21/02/25 for Settlement Testing in SIT-B

- This approach has been proposed at SITWG in order to provide a greater level of certainty for when NFT / OT will commence and balance the BENEFITS associated with providing additional time to Settlement Testing against the RISK of delaying the later stages of SIT (NFT and OT).
- This approach means that in the event that any Test Cases are not PASSED by the extended end date, further additional time will not be provided, and Settlement Testing will be allowed to TIMEOUT with an accepted Risk profile by all parties (as outlined at SITWG).

Risk Mitigation

- Test Case execution within Settlement Testing via the **Scheduling Delivery Plan** has been implemented with the higher value test cases which deliver the most confidence have been scheduled for first.
 - This ensures that higher confidence levels can be gained earlier in the testing phase .
- **The completion of the the SET-1 Settling Normally Test Case provides the largest confidence that the Settlements process is working as expected.**
 - Completion of this single Complex full E2E Test Case covering the full BAU business process for ‘settling normally’ is a major achievement and is a significant achievement delivering confidence for Settlement Testing.
 - All Settlement Output Reports have been tested (both REPs sent via DIP and DTC dataflows sent via DTN)
- All of the additional TCs build upon this **core central daily processing functionality**, adding TCs covering either,
 - additional less regular occurring functionality areas
 - other functional change conditions to test the functional change impact on the settlement output reports
 - market role qualification tests that were originally better suited to run alongside the core settlement tests

SIT-B Settlement Testing – TIMEOUT Risk Assessment (2)

[Note - Slide previously presented at FTIG 29-Nov-24/17-Jan-25 & SITWG 5-Dec-24]

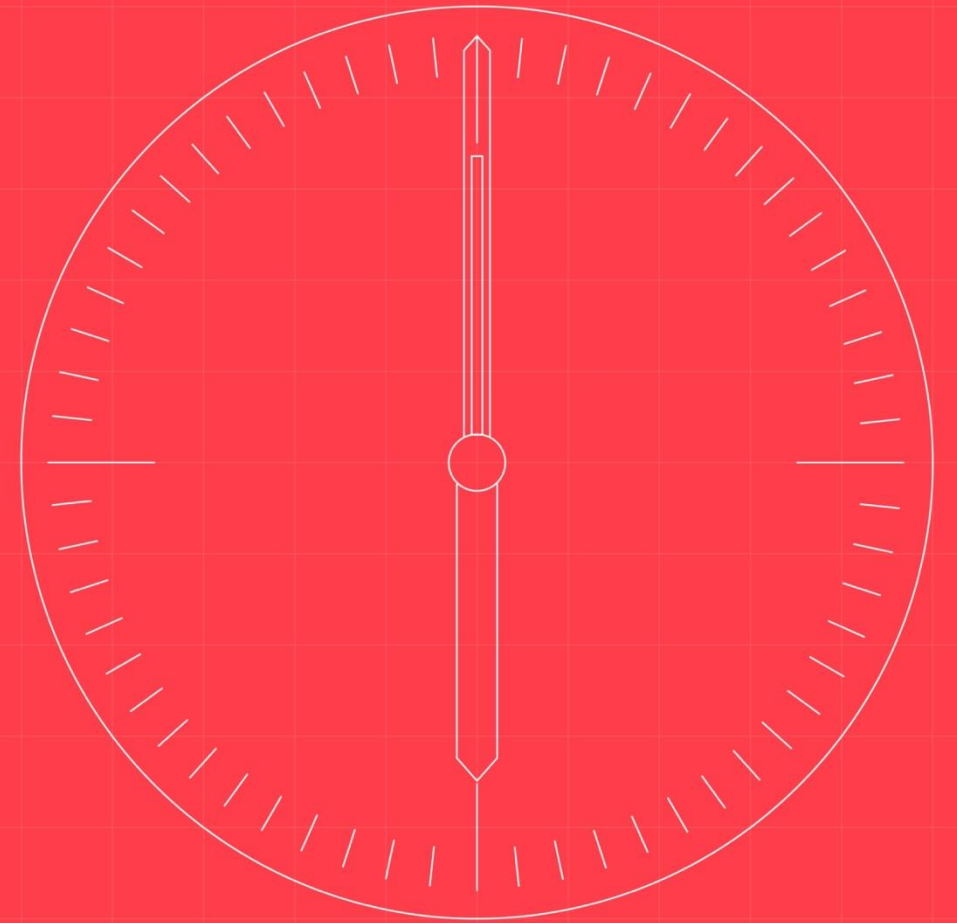
#	Risk description	Justification / Mitigation	
1	<p>SET-2 – Accuracy Tests - Functionality</p> <ul style="list-style-type: none"> One or more Test Cases are not completed by a minimum of any 2 cohorts to meet SIT-B Exit Criteria by the TIMEOUT date 	<p>These TCs MUST have been completed and will be progressed as a priority for completion before the end of the year</p> <p>Functionality</p> <ul style="list-style-type: none"> ST0033 - Settlement Central Systems Re-runs ST0032 – Settling during Clock Changes ST0090 - Annual Consumption ST0031 - Demand Disconnection Event <p>If these are PASSED by a min of 2 cohorts the these TCs plus the SET1 TCs provide a high level of confidence that the settlements process has been tested to cover the main functionality areas.</p>	Treat
2	<p>SET-2 – Accuracy Tests - Change Conditions</p> <ul style="list-style-type: none"> One or more Test Cases are not completed by a minimum of any 2 cohorts to meet SIT-B Exit Criteria by the TIMEOUT date 	<p>In the event of a potential TIMEOUT scenario occurring, a risk-based decision will be made against any TCs not completed with the view to, wherever possible, <u>accept</u> that these would not be completed and testing moves on, noting the following mitigations.</p> <p>Change Conditions (check settlement impacts of...)</p> <ul style="list-style-type: none"> ST0020 – Read Adjustments ST0054 - Update DUoS Tariff ID ST0055 – Override Reads & Consumption Amendments ST0014 – Market Segment Changes -> (Note – TC execution dependent on resolution and retest of SITA functional defects included in IR8.4 Release ST0015 – Energisation Status changes ST0016 – Metering Connection changes <ul style="list-style-type: none"> These change conditions will have been tested as part of SIT-A Functional Testing and the settlement versions are testing the functional change impact on settlement output reports. <ul style="list-style-type: none"> Note - the settlement output reports have already been tested as part of the SET-1 Settling normally TCs These areas will have also been tested as part of HELIX PIT activities and these were additional tests added by the programme to ADD additional confidence on top of other test activities 	Accept
3	<p>SET-3 – Market Role Qualification Tests</p> <ul style="list-style-type: none"> One or more Test Cases are not completed by a minimum of 2 MVC candidates to meet SIT-B Exit Criteria by the TIMEOUT date 	<p>In the event of a potential TIMEOUT scenario occurring, any remaining Test cases will be deferred and re-scheduled for test execution in the SIT-A environment alongside the CoS Settlement Tests (scheduled for 19/5 to 13/6)</p> <ul style="list-style-type: none"> TCs would need to be re-started in SIT-A Would increase the workload for any MVC candidate cohorts in this part of SIT-A testing 	Accept
4	<p>SET-3 – Market Role Qualification Tests</p> <ul style="list-style-type: none"> Non MVC candidates have not completed all TCs by the TIMEOUT date 	<p>As previously noted as part of SIT-B Exit criteria, as a risk</p> <ul style="list-style-type: none"> For any Non-MVC Cohorts, if TCs are not completed before end of SIT-B then these will need to be completed in SIT-A environment either alongside the CoS Settlement Tests or prior to the end of SIT If applicable, this will mean that Cohorts will need to do more in SIT-A to keep pace and the incomplete TCs will need to be re-started in SIT-A TCs require no validation against HELIX Settlement Accuracy Reports 	Accept

SIT Operational Readiness Report

DECISION: Approve the SIT Operational Readiness Report (Theme 3 Batch 1)

Programme (Roger Robar)

15 mins

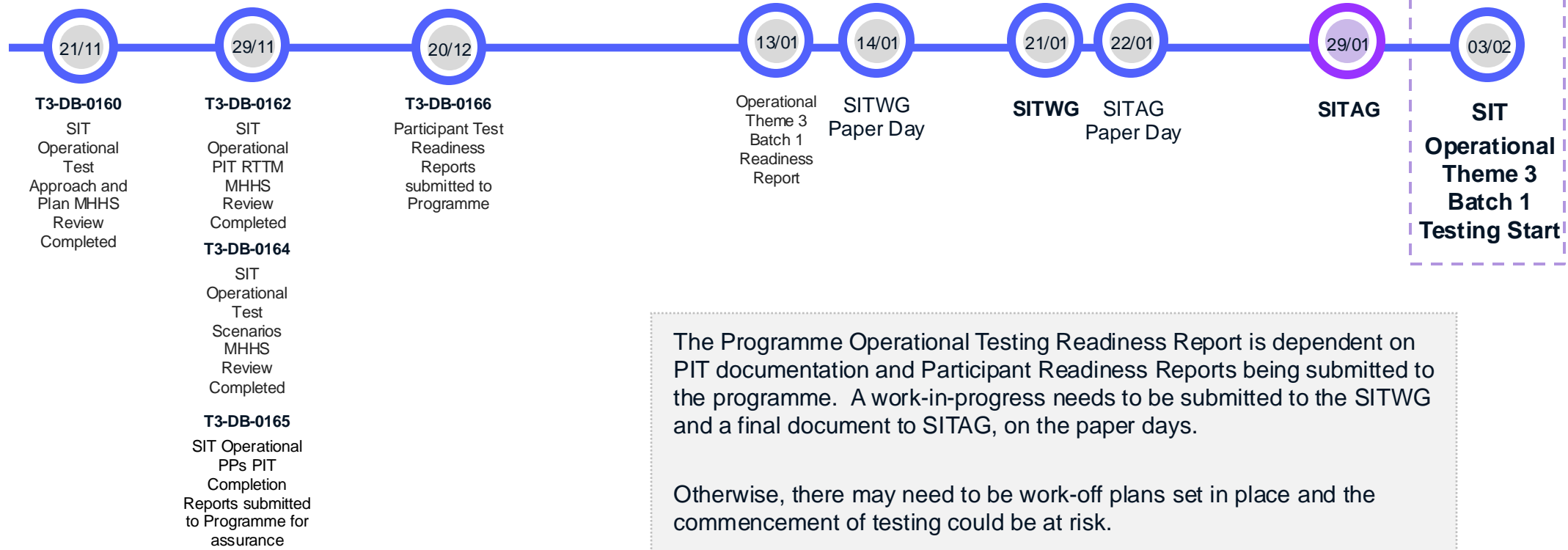


Operational Testing Theme 3 Batch 1 Readiness

PIT Documents & Reports

13 of 13 – 160
12 of 13 – 0162
13 of 13 – 0164
13 of 13 – 0165
13 of 13 – 0166

Milestones & Important Dates



The Programme Operational Testing Readiness Report is dependent on PIT documentation and Participant Readiness Reports being submitted to the programme. A work-in-progress needs to be submitted to the SITWG and a final document to SITAG, on the paper days.

Otherwise, there may need to be work-off plans set in place and the commencement of testing could be at risk.

For information, feedback has been provided by the programme to participants that are overdue, but we are awaiting revised documents.

SIT OPS Central / Core Party Status

Overall Readiness Date Planned – 28/01/2024

Overall Status

SIT Readiness Tasks								Declarations
Central Party	PIT	Env (ServiceNow)	Data	ADO (New Users)	SIT OPS Entry Criteria	Test Participant Readiness Declaration	Planned Completion Date (Latest Date 27/01/25)	
DIP	Not Received	Not Received	N/A	Not Received	Not Received	Not Received	N/A	
HELIX	Complete	Green	N/A	Amber	Complete	B	24/01/2025	
BUUK (LDSO)	Complete	Green	N/A	Green	Complete	A	24/01/2025	
BUUK (UMSO)	Complete	Green	N/A	Green	Complete	A	24/01/2025	
SSEN	Complete	Amber	N/A	Green	Amber	B	24/01/2025	

Declarations

A - Ready

B - Ready Subject to Work Off Plan

C - Not Ready

Work Off Plan (for all Amber / Red activities in tables above)

ID	Status Date	Area Path	Description	RAG	Owner	Resolution Date	Resolution Path
1	08/01/2025	Readiness Report	No Report received from DIP	Amber	DIP	27/01/2025	DIP have agreed with Programme to deliver their PIT at a later date. Email sent to Avanade to confirm their participant readiness.
2	09/01/2025	Entry Criteria	Only 1 user has access out of team	Amber	Helix	27/01/2025	Monitor with Helix and confirm all Helix team have access to SM/ADO.
3	09/01/2025	Entry Criteria	PIT Evidence submitted but PIT SI assurance team, req further clarifications.	Amber	Helix	27/01/2025	Work-off plan agreed between MHHS and Helix
4	17/01/2025	Entry Criteria	TORWG have endorsed SOM for test only	Green	Helix	Go Live	SOM document update required before go Live.
5	17/01/2025	Env (ServiceNow)	SSEN have Pre-Registered but are unable to log onto ServiceNow	Amber	SSEN	27/01/2025	Meeting held with SSEN, and work around agreed to Issue raised. Await confirmation of successful Pre-Reg..

SIT OPS Status Other Participants

Overall Readiness Date Planned – 28/01/2025

SIT Readiness Tasks								
Role	Party	PIT	Env (Service Now)	Data	ADO (New Users)	SIT OPS Entry Criteria	Test Participant Readiness Declaration	Planned Completion Date (Latest date 27/01/25)
Supplier	EON	Complete	Green	N/A	Green	Complete	A	17/01/2025
Supplier	BG(ENSEK)	Complete	Green	N/A	Green	Complete	A	24/01/2025
Supplier	Utilita	Green	Green	N/A	Green	Green	B	29/01/2025
SDS	Octopus/Kraken	Complete	Green	N/A	Green	Complete	A	17/01/2025
SDS	IMServ	Green	Green	N/A	Green	Green	B	24/01/2025
ADS	Octopus/Kraken	Complete	Green	N/A	Green	Complete	A	17/01/2025
ADS	IMServ	Green	Green	N/A	Green	Green	B	24/01/2025
MSS	Octopus/Kraken	Complete	Green	N/A	Green	Complete	A	17/01/2025
MSS	EONWheatley	Complete	Green	N/A	Green	Complete	A	14/01/2025
MSA	Octopus/Kraken	Complete	Green	N/A	Green	Complete	A	17/01/2025
MSA	EONWheatley	Complete	Green	N/A	Green	Complete	A	14/01/2025
UMSDS	PDA	Complete	Green	N/A	Green	Complete	A	17/01/2025

Declarations
A - Ready
B Ready Subject to Work Off Plan
C - Not Ready

Work Off Plan (For Amber/Red activities in tables above)

ID	Status Date	Area Path	Description	RAG	Owner	Resolution Date	Resolution Path
1	12/01/25	SIT Entry Criteria	Utilita confirmed they could not agree to enter SIT OPS testing, due to outstanding issues on Data, Environment and Code.	Amber	Utilita	27/01//2025	Utilita have now given conditional Readiness to proceed on understanding the issues with Data and code & Environment are resolved in time for Theme 1,2 and 3.2 test entry. These issues do not impact Theme 3 B1.
2	20/01/25	PIT	Further clarification req on PIT Completion report	Green	Utilita	29/01/2025	Updated PIT Test Completion Report received, LDP Test Assurance in progress.
3	22/01/25	PIT	IMSERSV test evidence/PIT Completion report.	Green	IMSERSV	28/03/2025	Evidence review complete. Updated PIT deliverables received (Test Completion Report and RTTM). An earlier completion date for Work-off item proposed as 28/03/25 instead of 30/04/25. SI Test Team have further queried about BCDR. Please note this will not impact entry into SIT OPs Theme 3 – Batch 1 testing.

Operational Testing – Theme 3 Batch 1 Helix Readiness

Please note there are additional Test Entry requirements required from Helix to support SIT OPS overall Entry criteria. These are outlined below and categorised into broad areas of a Target Operating Model -

Key Elements required from Helix to support SITOPS Test Entry	Action/Comment
Systems	Service Now - Await confirmation all Participants have pre-registered and have access to ServiceNow
Processes (As defined in Service Operating Manual)	Endorsed by TORWG as fit for purpose for SIT Ops (noting not ready for Go-Live - work off plan added to state that SOM requires to be updated for Go-Live).
Governance	Awaiting confirmation from Helix that the Resolver Groups, CAB and eCAB are ready to be engaged and that the DIP Service Provider has been engaged.
Resource	Awaiting confirmation of the operational people being ready to participate in SIT Ops in the roles defined in the Test Cases with the requisite MHHS knowledge.

Operational Testing – Theme 3 Batch 1 Key Risks

	Risk	Mitigation	Owner
1	<p>TORWG endorsed the Service Operating Manual as fit for purpose for the start of SIT Operations testing, with the understanding that further development and maturity will be required before Go-Live.</p> <p>The Programme notes that there are likely to be issues found in testing that will require updates to the Service Operating Manual.</p>	The document will continue to be refined, and progress will be reported regularly. It is expected that incremental updates will be provided monthly to TORWG.	Helix
2	With the late mobilisation of people to be allocated to SIT Operations testing, there is a risk that there is not the requisite level of MHHS knowledge and process familiarity to execute Service Management processes.	<p>Provision of augmented test cases and Helix roles by test case from the Programme</p> <p>Support available through testing, but need to capture where any issues are observed in testing so that they can be addressed in readiness for Go-Live arrangements</p> <p>2 unscripted tests are planned to test knowledge and processes outside the controlled and defined test cases</p>	Helix
3	There is a risk that wider Resolver Groups, CAB and eCAB are not established/ ready for any cross-industry impacting issues	<p>Details for SIT participants available to Service Management</p> <p>DIP issue Test Cases should exercise wider industry involvement as a DIP failure is likely to require coordination across multiple parties to resolve</p>	Helix
4	There is a risk that the window for testing is not long enough if retests are required	<p>More complex Major Incident Tests are scheduled first to flush out issues early</p> <p>We are not dependent on technical SIT/UIT environments therefore there is flexibility in the test schedule and the opportunity for retests with the participation of PPs.</p>	SIT Operations
5	Utilita initially did not agree to enter SIT Operations due to concerns around Date/Env	Utilita now caveated their decision and mail received from Utilita with acceptance. This is contingent on resolution of their concerns for Theme 1,2 and 3.2	SIT Operations
6	No Readiness support received from DIP	DIP Have agreed with Programme to deliver their PIT Assurance at a later date.	SIT Operations

SIT OPS SI Entry Criteria Status

#	Entry Criteria	Status / RAG (Met, Partially Met, In Progress, Not Started)	Notes / Exception & Work Off	Forecast Date	Assurance Sign Off Status	Evidence
1	SIT OPS Test Approach and Plan Approved	Met			SRO Approval	SITAG Approval
2	SIT OPS Test Data Approach and Plan Approved	Met			SRO Approval	SITAG Approval
3	SIT OPS Test Scenarios Approved	Met			SRO Approval	SITAG Approval
4	SIT OPS Test Cases Approved	Met			SRO Approval	SITAG Approval
5	SIT Requirements Traceability Matrix Approved	Met	SRO Review complete. To be shared with Code Bodies.	w/c 27/01/2025	SRO Approval	
6	SIT OPS execution schedule is agreed	Met	Test schedule distributed to all participants in advance of SIT Working group.			
7	SIT OPS – Test Cases to be mapped to Voluntary Participants	Met	Participant mapping included in Test Schedule (See Above).			
8	SIT OPS Test Ordering Published	Met	See Line 6 & 7.			
9	Test data has been allocated to participants	Met	No data required for Theme 3 B1 testing		N/A	
10	Test Management Tool has been set up, including participant access, tests loaded and assigned to participant instances	In Progress	Will be using same instance of ADO as normal which users already have access.. Test cases upload to ADO, completed. 2 instance of Participant not being able to access ServiceNow. Tickets have been raised to investigate.	w/c 27/01/25		
11	SIT PP pairing confirmed	N/A	Pairing is used in Cohorts and OPS will not be following cohort structure so not req for Th3 B1.		N/A	
12	Defect Management Process in place and ready	Met	Confirmed no change/amendments req to existing Defect Process. Changes to ADO Defect fields to support OPS Testing already made and present in ADO.			
13	Environment Management process in place and ready	Met	Existing environment management process will apply for SIT-B. All SIT PPs already onboarded and operating in SIT-B for SIT F settlements testing			
14	Release Management Process in place and ready	Met	This will follow existing Programme release management process employed for previous phases			
15	All Participants have access to ServiceNow	In Progress	Pre-Registration activity captured on Test Entry criteria and will be done prior to execution. Participants have now begun Pre-registration activities.	w/c 27/01/25		
16	Test governance is in place and ready	Met	This will adhere to existing governance structures for previous phases.			
17	Creation and approval of SIT OPS DITL pack	Met	SRO review of DITL in Progress			
18	Test meetings have been set up	In Progress	Will use existing Defect Meetings for Defects. Meeting to be issued for daily AM Meeting in time for Testing start.	w/c 27/01/25		
19	Test reporting is in place and ready	In Progress	Details on the nature/cadence of reporting for OPS SIT phase will be outlined in the DITL pack	w/c 27/01/25		

SIT OPS Preparation: Milestones, statuses & work-off plans (as of 27th January)

Milestone ID	Milestone Title	Baseline Date			Forecast Date	Responsible	RAG	Commentary including any expected work-off
T3-TE-0029	SIT OPS Testing OPS Approach & Plan Approved					SI OPS	Met	
T3-TE-0113	SIT OPS Testing Data OPS Approach & Plan Approved					SI Data	Met	
T3-TE-0117	SIT OPS Test Scenarios & OPS Cases Approved (Theme 1)					SI OPS	Met	
T3-TE-0118	SIT OPS Test Scenarios & OPS Cases Approved (Theme 2) with Work Off					SI OPS	Met	
T3-TE-0119	SIT OPS Test Scenarios & OPS Cases Approved (Theme 3) with Work Off					SI OPS	Met	
T3-DB-0159	All PIT OPS Approach & Plans submitted to Programme for assurance					PPs	Met	Milestone marked complete as one participant reached agreement with Programme to conduct Operational PIT, after the SIT Phase.
T3-DB-0160	All PIT OPS approach and plans MHHS Reviews Completed	21/11/24				SI OPS	Met	
T3-DB-0161	All PIT OPS RTTMs submitted to Programme for assurance					PPs	Met	Milestone marked complete as one participant reached agreement with Programme to conduct Operational PIT, after the SIT Phase
T3-DB-0162	All PIT OPS RTTMs MHHS Reviews Complete	29/11/24				SI OPS	Met	
T3-DB-0163	All PIT OPS scenarios submitted to Programme for assurance					SI OPS	Met	Milestone marked complete as one participant reached agreement with Programme to conduct Operational PIT, after the SIT Phase
T3-DB-0164	All PIT OPS Test scenarios MHHS Reviews completed	29/11/24				SI OPS	Met	
T3-DB-0165	All PIT OPS Completion Reports Submitted to Programme for Assurance	29/11/24			29/01/25	PPs	In Prog	All docs submitted, awaiting 1 revised version which is due this week.
T3-DB-0169	All PIT OPS Completion Reports MHHS Review Completed	20/12/24			29/01/25	SI OPS	In Prog	Assurance review complete for all new and revised deliverables. Awaiting 1 revised version which is due this week.
T3-TE-0750	SIT OPS Testing Preparation Complete	29/01/25			29/01/25	SI OPS	In Prog	Testing Prep activities continue, but on track to complete before execution on 03/02/25.

Decision making criteria – SIT Operational (Theme 3 – Batch 1)

#	Criterion	Description	Due date	Status	Commentary
1	Test Approach and Plan in place	SIT Operational Test Approach and Plan approved by SITAG		Complete	
2	Test Scenarios and Test Cases approved	SIT Operational Test Scenarios and Cases for Theme 3 (batch 1) testing have been approved by SITAG		Complete	
3	PIT Complete and assured	All PIT evidence and documentation has been submitted to the Programme, assured and feedback or agreed work off plans in place	w/c 27/01/2025	At Risk	All documentation submitted, clarifications and feedback pending for 2/13.
4	PPs Readiness Reports submitted and approved by Programme	Programme Participants have submitted their Readiness Reports, these have been reviewed and approved by the Programme	w/c 27/01/2025	At Risk	
5	SI Readiness Report developed	LDP (SI) have created an overarching Readiness Report to signal readiness for test	w/c 27/01/2025	On Track	Included with SITAG papers
6	Defect Management process in place	Defect management process is defined and understood by PPs (<i>this includes any updates to the existing process required to support the upcoming test phase</i>)		Complete	
7	FTIG recommendation	FTIG has reviewed the status of the test preparation and provided a recommendation to proceed		Complete	
8	Appropriate Working Group recommendation	SIT Working Group have reviewed the status of the test preparation and provided a recommendation to proceed		Complete	
9	DITL pack developed and walkthroughs complete	DITL overview pack created and DITL sessions held with each appropriate SIT participant taking part in Service Management testing.		Complete	
10	Training of test participants has taken place	Training on use of the Service Management Portal and ServiceNow for test participants has completed	w/c 27/01/2025	On Track	Additional training to be scheduled w/c 27/01 on ADO use as recommendation from DITL session.
11	Test Execution Model defined	Test Execution Model for the test phase published		Complete	
12	Test Schedule in place	Schedule for day-to-day testing has been defined and put in place ensuring all PPs can support with resourcing and execution		Complete	
13	Test governance and reporting agreed and in place	Test reporting format, cadence and meeting governance agreed		Complete	
14	SIT Operating Manual in place	SIT Operating Manual endorsed by TORWG with confidence in any outstanding items being addressed		Complete	
15	ServiceNow build complete	ServiceNow deployment complete (incl. all required configuration and reporting set up).	w/c 27/01/2025	On Track	
16	SIT PPs onboarded to ServiceNow	All SIT PPs and Elexon Service Providers onboarded before SIT Ops test start	w/c 27/01/2025	On Track	
17	RTTM in place	RTTM for SIT Operational is in place and agreed	w/c 27/01/2025	On Track	SRO review complete. To be shared with Code Bodies w/c 27/01.
18	Helix Readiness Criteria met	Helix's own individual readiness criteria to commence Service Management testing has been met.	31/01/2025	On Track	
19	ADO set up complete (<i>test cases loaded, assigned and reporting in place</i>)	Test cases have been loaded into ADO and assigned to PPs any reporting is in place and operational	31/01/2025	On Track	Test Cases loaded into ADO, undergoing QA.

Decision on the SIT Operational Readiness Report (Theme 3 – Batch 1)

- The Programme Operational Testing Readiness Report is dependent on PIT documentation and Participant Readiness Reports being submitted to the programme. A work-in-progress needs to be submitted to the SITWG and a final document to SITAG.
- Otherwise, there may need to be work-off plans set in place and the commencement of testing could be at risk.
- For information, feedback has been provided by the programme to participants that are overdue, but we are awaiting revised documents.
- A work-in-progress was submitted to the SITWG on 21 January 2025, during this session no objections were raised by Programme Participants.
- The SITAG are requested advise the SRO on whether the SIT Operational Readiness Report (Theme 3 – Batch 1) should be approved.
- **Attachment 1 - MHHS-DEL3370 Service Management (Theme 3 B1) SI Overarching SIT OPS Readiness Report v0.7.pdf**

DECISION

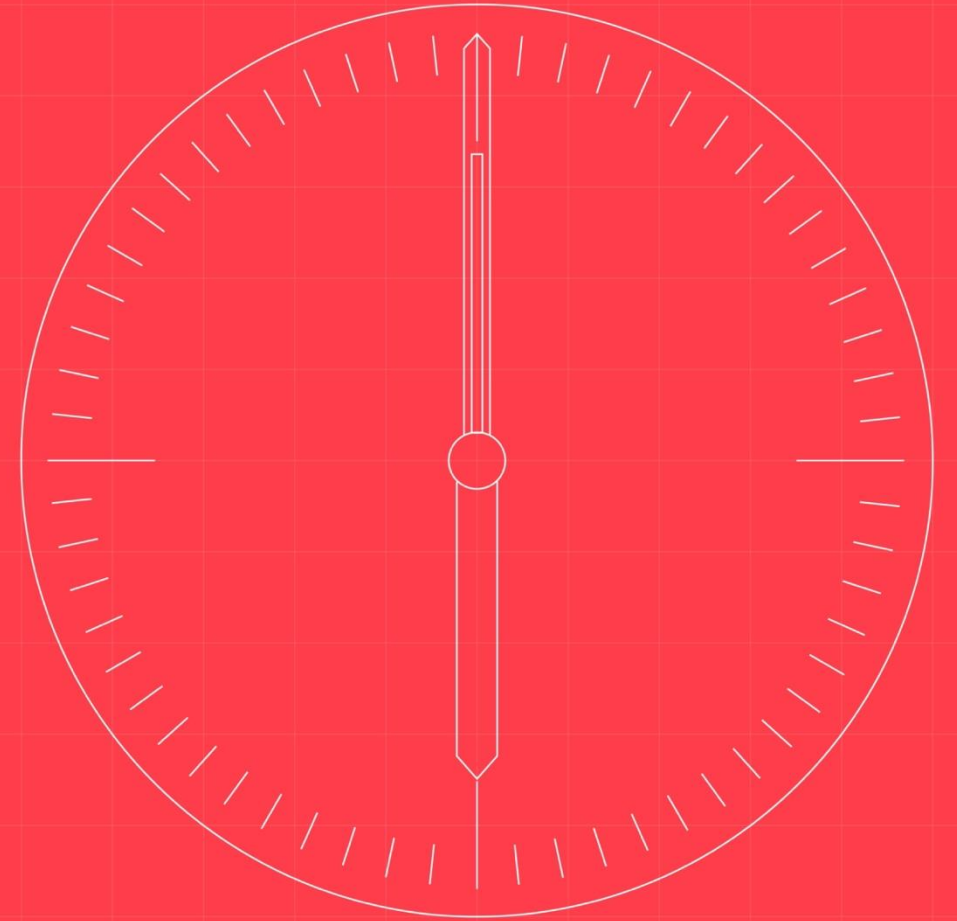
SRO to approve / reject Service Management (Theme 3 B1) SI Overarching SIT OPS Readiness Report v0.7.

SIT Functional Rationalisation

DECISION: Approve the SIT Functional Rationalisation Approach

Programme (Roger Robar)

10 mins



SITF & SITM Rationalisation Review Process

- **Original Identification**
 - A review was undertaken of all requirements associated with each test case.
 - A set of 60 tests across SIT Functional and SIT Migration were identified with at least one other test matching the same requirements.
 - This list was reviewed by the Test Architecture team.
- **Requirements Mapping (RTTM)**
 - Mapped test cases to requirements using the Requirements Traceability and Test Mapping (RTTM) sheet to ensure traceability and coverage.
- **Gap Identification**
 - Conducted a gap analysis using the RTTM Gap sheet to identify unmapped or missing requirements and test scenarios.
- **Review and Rationalisation**
 - Reviewed the master test case list to identify: Redundant test cases, duplicates or overlaps
 - Non-executable cases (due to environment, tools, or dependencies)
 - Rare edge cases with minimal impact
 - Segregated these into a Descoping Sheet for archiving.
- **Optimization**
 - Retained high-priority, executable test cases relevant to the project scope and requirements.
 - Finalised a streamlined Master Test Case List for execution.

SIT F & SIT M Rationalisation Results

Theme	ADO	Test Unique Ref	Test Case Name	Segment	MPAN Type	DUP ?	DUP ID	Initial Comment	SI Assurance
2 - Change of Registration	34121	SITFTS-1010 TC02	SITFTS-1010 TC02 - smart, legacy data update	Smart	Single	Y	7	Smart/Trad functionally the same	Comment in column I is correct 05/12 [DG] Agreed process running is the same as TC01 Smart only difference is meter type
6 - Metering Changes	33372	SITFTS-0850 TC02	SITFTS-0850 TC02 Traditional	Traditional Meter	Related MPAN (Secondary)	Y	12	Smart/Trad functionally the same	Functionality seems to be the same as TC01, with slight req mapping differences 05/12 [DG] Agree with column I, this is running the same process as above
6 - Metering Changes	39935	SITFTS-0900 TC02	SITFTS-0900 TC02 Smart Install	Smart	Single	Y	12	Already tested as part of new connection?	Broadly covered by SITFTS-0050 TC01, with the exception of 1 req that is covered elsewhere; good candidate for rationalisation 05/12 [DG] Agreed, this test was in scope as we wanted to see that a meter install could be completed before running the longer new connection test (SITFTS-0050 TC01) that also involves a meter install

Decision on the SIT Functional Rationalisation Approach

- The SIT Functional Rationalisation Approach was submitted to the SITWG on 21 January 2025, during this session no objections were raised by Programme Participants.
- The SITAG are requested advise the SRO on whether the SIT Functional Rationalisation Approach should be approved.

DECISION

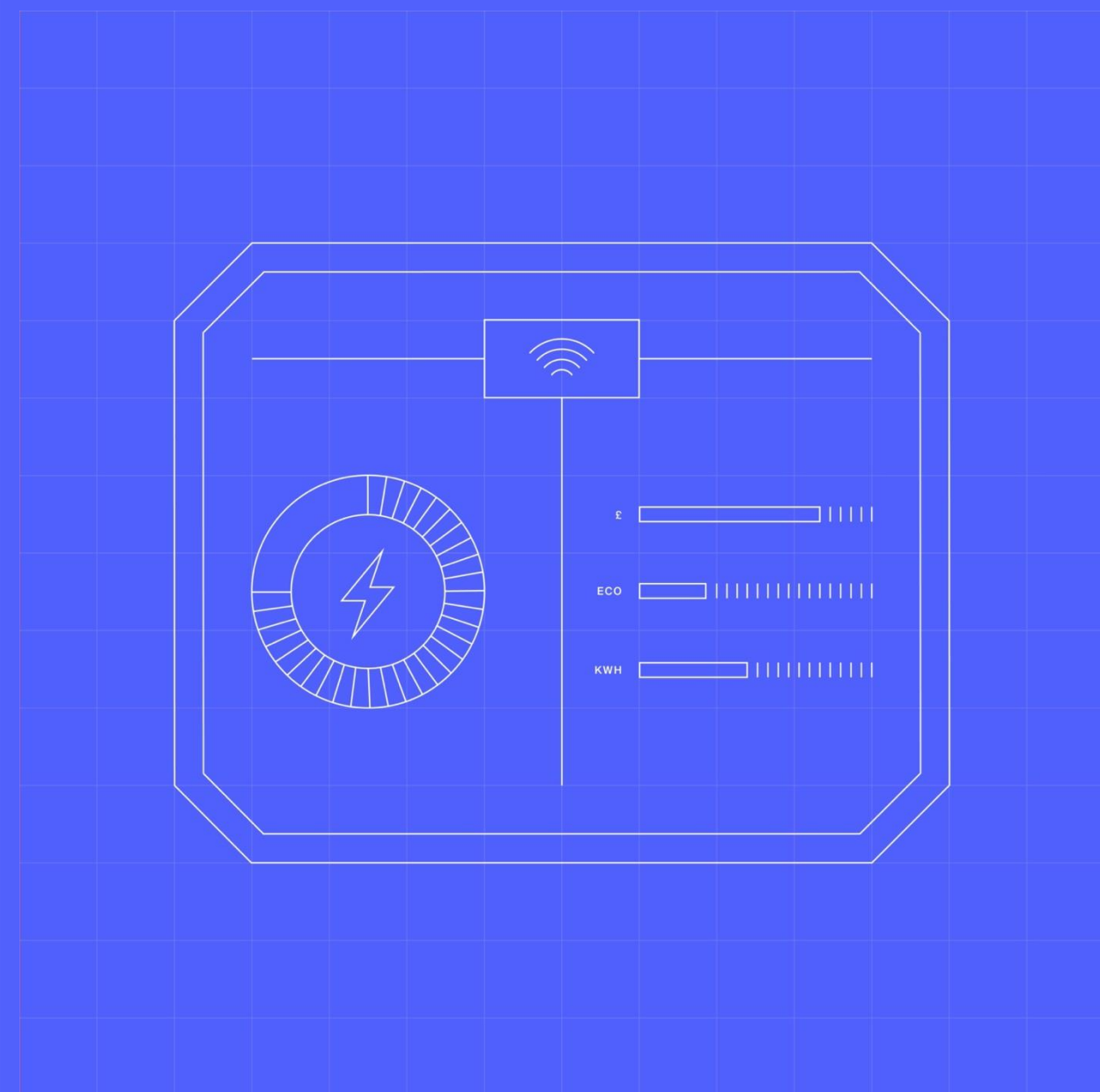
SRO to approve / reject the SIT Functional Rationalisation Approach.

SIT Test Progress Update

INFORMATION: Update on Test Progress (as per latest FTIG briefing)

Programme (Roger Robar, Stuart Scott)

20 mins



SIT F and SIT M Sprint 9 Update (as of COB 15-Jan-25)

	Cohort A	Cohort B	Cohort C	Cohort E	Cohort F	Cohort G	Cohort H	Cohort J
C1 Pass (IR5)	45	24	23	17	37	21	15	46
C2 Pass (IR7)	111	127	95	53	122	61	69	84
C3 Pass (IR8)	141	147	132	113	130	120	143	141
Req'd	144	108	162	218	117	217	166	166
Req'd (On Hold)	11	10	10	10	10	11	10	11
Internal Blocker	7	0	0	0	0	0	0	0
TOTAL	459	416	422	411	416	430	403	448
TOTAL Passed	297	298	250	183	289	202	227	271
% Pass	65%	72%	59%	45%	69%	47%	56%	60%
Tests Remaining	162	118	172	228	127	228	176	177

Combined SITF & SITM Passed Points *	Cycles 1 to 3**			Sprint 9 Countdown				Tracking CR055 MVC Model to End of Sprint 9
	End of Sprint 8 - MVC Target	End of Sprint 8 Actuals	End of Sprint 8 % vs. MVC Target	At End of Sprint 9 - MVC Target	Sprint 9 Current Actuals	Change from previous day	Sprint 9 Still Needed (vs. MVC)	
Days left in Sprint: 2								
Cohort A	8822	9105	103%	10065	350	120	610	94%
Cohort B	8822	9435	107%	10065	725	310	-95	101%
Cohort C	8822	6730	76%	10065	810	120	2525	75%
Cohort E	8822	5120	58%	10065	340	120	4605	54%
Cohort F	8822	9195	104%	10065	565	50	305	97%
Cohort G	8822	6460	73%	10065	420	70	3185	68%
Cohort H	8822	7040	80%	10065	600	180	2425	76%
Cohort J	8822	7395	84%	10065	350	40	2320	77%

* Points are only credited when the whole test is passed

** excludes Settlement Testing

Sprint 9 Context

- The test Case assignments for Sprint 9 contain a combination of in-progress tests carried over from Sprint 8, and test allocations aimed at broadening scope and design coverage to flush out any remaining Central Party defects
- In all cases Cohorts have been assigned significantly more tests than are required to meet the Sprint points targets (except for Cohort B in Migration as they have only 5% of tests left to Pass)
- Change Request (ADO #44038) - related to New MPANs not being created in DIP routing table when IF-031 hasn't been issued, but an IF-036 is received – change was deployed by Avanade, which has enabled the progression of the remaining non-SIT LDSO priority test 'SIT-M-FM-COA-REL-MPAN-TC04 - Smart Meter (NHH)'
- Continued focus on defect re-tests and closure
- Risk** - for the leading MVC Cohorts, remaining testing is now weighted on the Paired testing scope, emphasising the necessary collaboration of Paired Cohorts

Progress so far

- During the sprint there have been no programme-wide issues impacting progress, with the rate of new defects, and level of Failed and Blocked tests remaining relatively low, and consistent with Sprints 5 to 8
- 2 Cohorts (C & F) have Passed the outstanding non-SIT LDSO priority test, therefore meeting the criterion of at least 1 Cohort pass
- Cohort B have exceeded the CR055 cumulative model target, and Cohort F is on track to meet the target by sprint end.
- Cohort J has been recovering in wk 2 following wk 1 resource constraints in the Supplier role; however, it is forecasted that Cohort A will not meet the target this sprint due to the impact on paired testing, and 7 blocked tests due to A's internal defects
- Non-MVC Cohorts H and C have maintained good pace in Sprint 9

SIT Functional Cycle 3 Sprint 10 Status – Test Outcomes by Cohort (as of 5pm 22-Jan-25)

		Status of SIT F Allocated Tests (Sprint 10)					% Passed	
Cohort		Not Run	Blocked	Failed	Passed	Paused		Total
MVC	Cohort A	1			1	6	8	13%
MVC	Cohort B	1	2	1		5	9	0%
	Cohort C	4	2		1	7	14	7%
	Cohort E	4			1	12	17	6%
MVC	Cohort F				2	6	8	25%
	Cohort G	21			5	7	33	15%
	Cohort H	3	1		3	11	18	17%
MVC	Cohort J	8			3	7	18	17%
MVC	Shared Cohort A and J - Initiator A	8	4		2	14	28	7%
MVC	Shared Cohort A and J - Initiator J				1		1	100%
MVC	Shared Cohort A, G and J - Initiator A					1	1	
	Shared Cohort A, G and J - Initiator G	1					1	
MVC	Shared Cohort A, G and J - Initiator J	1					1	
	Shared Cohort C and E - Initiator C	7	4	1		7	19	
	Shared Cohort C and E - Initiator E	5	2	3		9	19	
MVC	Shared Cohort F and B - Initiator B	3			2	13	18	11%
MVC	Shared Cohort F and B - Initiator F	5			1	12	18	6%
	Shared Cohort G and H - Initiator G	6			2	8	16	13%
	Shared Cohort G and H - Initiator H	10				6	16	
		88	15	5	24	131	263	9%

SIT Functional

- 67% of Assigned tests are in execution or executed (i.e. Paused, Failed, Blocked or Complete)
- 131 Tests (50%) currently in progress – most tests are more difficult to attain Points achievement:
 - Majority of tests are long (109 tests > 50 steps, 46 > 100 steps)
 - 70 = Paired tests placing a high dependency on Paired Cohort collaboration
- 24 Tests Passed (9%)** – Including 3 ‘Coverage Gap Priority’ tests
- Failed and Blocked tests (2% and 6% respectively) No significant issues or defects broadly impacting testing at this stage with Failed and Blocked Tests remaining relatively low, and consistent with Sprints 5 to 9
- 5 Failed / 15 Blocked Tests - Defect Causes:**
 - Central Parties = 3 Failed (3 x MPRS) / 5 Blocked (3 x MPRS, 1 x Helix, 1 x DIP)
 - Internal = 0 Failed / 2 Blocked
 - Test Case = 1 Failed / 3 Blocked
 - Test Data = 1 Failed / 1 Blocked
 - Dispensation Defect = 0 Failed / 3 Blocked
 - Failed / Blocked in error = 0 Failed / 1 Blocked
- 88 Tests Not Run (33%)

SIT Functional (excl. Settlement) Sprint 10 Defects Raised - By Progress State (5pm 22-Jan-25):

Progress State	S1 - Critical	S2 - Major	S3 - Minor	S4 - Low	Grand Total	
Retest passed					0	1
In retest					0	
Ready for retest					0	
Ready to be deployed			1		1	
Rejected					0	
Fixed			1		1	16
Fix in progress					0	
Deferred					0	
Assigned		7	5		12	
New		3			3	
	0	10	7	0	17	



SIT Migration Sprint 10 Status – Cohort Test & Open Defect Status (as of 5pm 22-Jan-25)

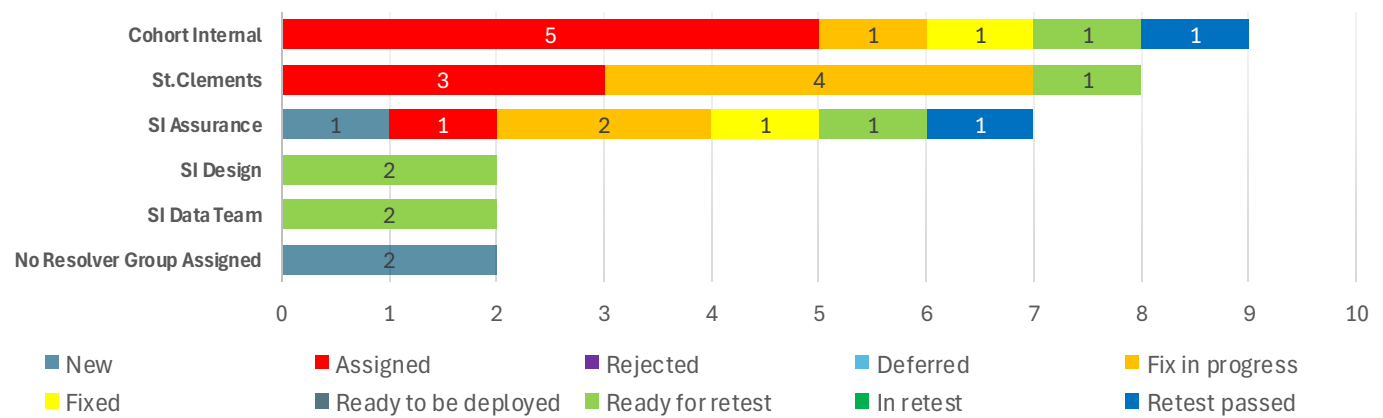
	Cohort A	Cohort B	Cohort C	Cohort E	Cohort F	Cohort G	Cohort H	Cohort J
C1 Pass (IR5)	0	0	0	0	0	0	0	0
C2 Pass (IR7)	27	31	11	12	35	16	26	14
C3 Pass (IR8)	25	25	32	19	23	30	26	30
Req'd	0	0	9	20	2	9	2	8
Req'd (On Hold)	0	0	0	0	0	0	0	0
Internal Blocker	4	2	0	0	0	0	0	0
TOTAL	56	58	52	51	60	55	54	52
% Pass	93%	97%	83%	61%	97%	84%	96%	85%
	Pass Target Met	Pass Target Met			Pass Target Met		Pass Target Met	Pass Target Met

SIT Migration - All Open Defects - By Progress State (5pm 22-Jan-25):



Progress State	S1 - Critical	S2 - Major	S3 - Minor	S4 - Low	Grand Total		
Retest passed			2		2	9	Currently Higher Certainty of Resolution
In retest					0		
Ready for retest		6	1		7		
Ready to be deployed					0		
Rejected					0		
Fixed		1	1		2	21	Currently Lower Certainty of Resolution
Fix in progress		6	1		7		
Deferred					0		
Assigned		4	5		9		
New		2	1		3		
	0	18	10	0	30		

OPEN DEFECTS BY RESOLVER / PROGRESS STATE



SIT Migration Close Out

- 100% of unique SIT M tests Passed by 2 or more Cohorts
- 5 Cohorts have already met the Test Exit Criteria of 85% Tests Passed (4 x MVC Cohorts / 1 x non-MVC Cohorts)
- 3 Cohorts have just 2 Tests remaining to meet 100% Execution:
 - Cohort B – both tests currently blocked by an Internal Defect (ETA of 28/01)
 - Cohort F – 1 test blocked by Defect 46309 (MPRS- Fix ETA 27/01), 1 test blocked due to test data
 - Cohort H – Both blocked due to MPRS defects (46309 & 46623)

Sprint 10 Progress

- 92% of Assigned tests are in execution or executed (Paused = 31, Failed = 1, Blocked = 16, Complete = 5)
- Reverse Migration tests not yet started are currently on-hold pending a MPRS fix for defect 46309, and a fix for Test Case defect 47518. In-flight RM tests are to be 'Passed with Observations' if these issues are encountered

SIT F and SIT M - Cycle 3 Backlog Management, Sprint 10 onwards

'Programme Push'

Supported by continuous bi-laterals, interactions and weekly FTIGs

Sprint 9

'Participant Pull'

Sprint 10 onwards

Objective: broaden scope coverage and flush out any remaining Central Party defects

- Decide MDR testing approach – who tests what
- Programme to aim for closing gaps in the test case landscape via a 'unique tests' approach
- This means that where gaps in the landscape exist, tests will be allocated to 2 cohorts in each case (to provide defence against a cohort being blocked)
- Programme will spread tests equitably across cohorts

Objective: maximise flexibility, choice and velocity

- Programme to allocate all remaining tests to all cohorts (including implementation of MDR approach)
- Full programme support for cohorts making their own test selections and managing their backlogs according to their needs to close out all remaining tests by the end of Sprint 14 (MVC) or Sprint 26 (non-MVC)

Sprint 9 Carry Over

- As with all previous sprints, any in-flight tests at the end of Sprint 9 will be carried over into Sprint 10

Unique Test Coverage

- Up to now the programme has been balancing the assignment 'unique tests' to Cohort sprints to broaden the coverage. flush out Central Party defects as soon as possible and stabilise the path for all Cohorts
- Presently there are 40 available tests that have not been passed by at least 1 Cohort (including recently released tests previously marked as 'MDR'):
 - **SIT F Main** = 5 Tests (including 2 previously tagged 'MDR')
 - **SIT F Paired** = 34 Tests (including 12 previously tagged 'MDR')
 - **SIT M** = 1 Test (previously tagged 'MDR' N/A)
- These tests have been tagged as 'Coverage Gap Priority' in ADO and will be equitably spread across cohorts in Sprint 10 (each test assigned to 2 Cohorts, totalling ~700pts worth of tests per Cohort)

Cohort-Owned Test Selection (Sprint 10 onwards)

- Beyond the 'Coverage Gap Priorities', Cohorts are now empowered to select any tests from their backlog into the remaining sprints
- Coordinators will continue to support if Cohorts require a steer on these decisions
- The programme will continue to globally tag any tests impacted by Central / Programme defects, and recommends that Cohorts assign ~1000 pts above the combined target for SIT F & M in each sprint, to mitigate any blockages within a sprint

SIT Functional Settlement Sprint 9 Update (as of close of business 15-Jan-25)

SET 1 Cycle 3 Overall Test Case Activity	ST0030 TC01	ST0030 TC011	ST0030 TC02	ST0030 TC03
Cohort A	P	P		
Cohort B	P	P		
Cohort C	P	P		
Cohort E	P	P		
Cohort F	P	P		
Cohort G	P	P		
Cohort H	P	P		
Cohort J	P	P		
Helix / EMRS			P	
Helix / ESO				P

- test has been allocated but not started yet
- test has been started, and shows PERCENTAGE (%) of steps passed
note: steps may show as 100% passed, but the whole test will not be shown as "Passed" until evidence is submitted and necessary checks / validation completed
- P test has been passed (**81**) +7 from last week

SET 2 Cycle 3 Overall Test Case Activity	Required SET 2 tests																					
	ST0014TC01	ST0014TC02	ST0015TC01	ST0015TC02	ST0015TC03	ST0016TC01	ST0016TC02	ST0020TC01	ST0031TC01	ST0032TC01	ST0033TC01	ST0033TC02	ST0054TC01	ST0055TC01	ST0055TC02	ST0055TC03	ST0055TC04	ST0055TC05	ST0055TC06	ST0055TC07	ST0090TC01	
Cohort A																						
Cohort B	0					P	P	0	78				P									P
Cohort C																						P
Cohort E	42	38						0	63													P
Cohort F			40	P	P	29	0			P			22									P
Cohort G						42	17				P	P	0									P
Cohort H	4	0						4	0													P
Cohort J			P	P	P	12	12	15		P	P	P										P

SET 3 Cycle 3 Overall Test Case Activity	ST0037TC02	ST0037TC03	ST0037TC04	ST0050TC01	ST0050TC03	ST0050TC04	ST0050TC05	ST0050TC06	ST0050TC07	ST0053TC01	ST0070TC04	ST0070TC05	ST0070TC09	
Cohort A	P	P	P	20	P	0	P	0	50	5	0	B	0	
Cohort B	P	N/A	P	P	P	P	P	P	P	0	59	N/A	F	
Cohort C	P	N/A	P	P	P	P	P	P	P	0	0	N/A	0	
Cohort E	P	N/A	P	F	27	0	0	0	0	0	B	B	N/A	B
Cohort F	P	N/A	P	0	0	0	0	0	0	0	0	N/A	0	
Cohort G	0	N/A	P	0	0	0	0	0	0	0	0	N/A	0	
Cohort H	P	N/A	P	20	0	0	0	0	0	0	0	N/A	0	
Cohort J	P	P	P	0	0	0	0	0	0	0	0	0	0	

Headlines

- Additional 7 weeks of testing through to **21-Feb-24** started.
- Following completion of stabilisation last week, good progress this week to levels similar to pre-Christmas
- After 11+2 weeks of Testing > 123 defects have been raised for investigation in Settlement Testing Cycle 3 since the re-start on 07-Oct-2024 - (+3 from last week)
 - (111 have been Resolved / Closed - 12 are Open)

SET 1

- All Test Cases have now been **PASSED**
- SIT-B Objective / Exit Criteria achieved for SET-1 TCs

SET 2

- **PASSES** achieved against **35** TCs by all cohorts – (+1 from last week)
- SIT-B Objective / Exit Criteria achieved for **10** out of 21 TCs (PASSED by min 2 cohorts)
- ST0031 is the remaining priority SET-2 TC confirming functionality and not change conditions.
 - Awaiting HELIX team evidencing of their test steps. In progress.
- ST0014 - blocked TC restarted by 2 cohorts following SIT-F pass of change condition
- Progress being made on restarts of remaining SET-2 TCs post Christmas break
 - More passes expected next week as % complete numbers increasing
- ST0055 TC04 - #47186 ISD update required for missing CCC – fix set for 17/1
- Next week – Action to review progress made, and if required, may look to reallocate some TCs to additional cohorts to ensure all TCs passed by min 2 cohorts to achieve SIT-B exit criteria

SET 3

- **PASSES** achieved against **28** TCs by all cohorts – (+6 from last week)
- SIT-B Objective / Exit Criteria achieved for **7** out of 13 TCs (PASSED by min 2 MVC cohorts)
- All Set-3 TCs now assigned to all cohorts for execution
- TCs now being executed alongside SET-2s – Priority still on SET-2s
- Issues raised (via defects) with the 3 ST0070 TCs resolved – Re-testing starts today.

Settlement Testing – Progress Against SIT-B Exit Criteria

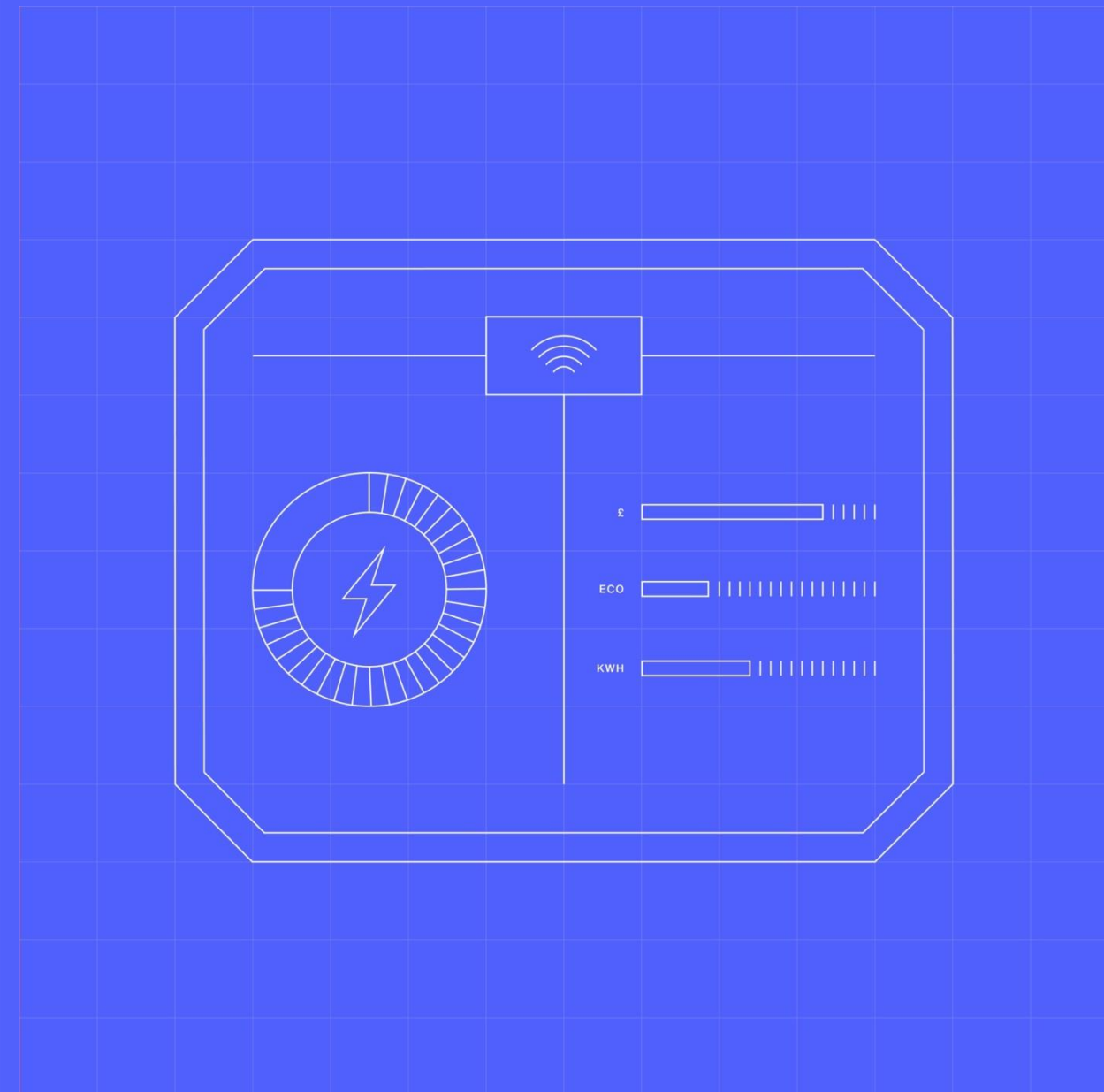
Priority	Sets	Objectives	Progress To date – (@15 Jan 25)
1	Settling Normally Test Case (SET 1)	Completion, by any 2 Cohorts , to provide Design Coverage and Confidence	OBJECTIVE ACHIEVED (1 out of 1 PASSED) <ul style="list-style-type: none"> ST0030 TC01 and TC01b – PASSED by ALL Cohorts
2	Settlement Accuracy Tests (SET 2)	Completion, by any 2 Cohorts , of each SET 2 tests: <ul style="list-style-type: none"> Note - The aggregated consumption tests need to be run in isolation of any other settlement test, per Supplier Each cohort will be allocated a set of the TCs that involve 'aggregated consumption checks (ACC) to execute. Once completed another set will then be allocated. Additionally, alongside the aggregated consumption checks TCs being run, these other 'non aggregated consumption' will be executed. 	In Progress (10 out of 21 PASSED) <ul style="list-style-type: none"> ST0015 TC02 /03 – PASSED by 2 Cohorts (F,J) ST0032 TC01 – PASSED by 4 Cohorts (A,C,F,J) ST0033 TC01 /02 – PASSED by 2 Cohorts (G&J) ST0055 TC01 /03/06/07 – PASSED by 2 Cohorts (A&C) ST0090 TC01 – PASSED by ALL Cohorts <hr/> <ul style="list-style-type: none"> +6 other TCs - PASSED by a single cohort
	Settling Normally Test Case (SET 1)	Completion, by remaining Cohorts , of SET 1 TCs, so that all Cohorts complete this TC to ensure their requirements test coverage Completion of HELIX TCs, to provide Design Coverage and Confidence	OBJECTIVE ACHIEVED (3 out of 3 PASSED) <ul style="list-style-type: none"> ST0030 TC01 and TC01b – PASSED by ALL Cohorts ST0030 TC02 – PASSED by HELIX/EMRS ST0030 TC03 – PASSED by HELIX/ESO
3	Market Role Qualification Tests (SET 3)	Completion, by min 2 MVC candidates , of the SET 3 tests: <ul style="list-style-type: none"> All TCs to be made available to all Cohorts to execute as ideally all cohorts should complete these TCs in this cycle Objective and Target is that ALL cohorts should complete these TCs in SIT-B 	In Progress (7 out of 13 PASSED) <ul style="list-style-type: none"> ST0037 TC02 – PASSED by 7 Cohorts – (inc. 2 MVC) ST0037 TC03 – PASSED by ALL required Cohorts – (inc. 2 MVC) ST0037 TC04 – PASSED by ALL Cohorts – (inc. 2 MVC) ST0050 TC01 - PASSED by 2 Cohorts – (inc. 1 MVC) ST0050 TC03 - PASSED by 3 Cohorts – (inc. 2 MVC) ST0050 TC04 - PASSED by 2 Cohorts – (inc. 1 MVC) ST0050 TC05 - PASSED by 2 Cohorts – (inc. 2 MVC) <hr/> <ul style="list-style-type: none"> +2 other TCs - PASSED by a single cohort (inc. MVC)
4	Settlement Accuracy Tests - Optional TCs (SET 2)	<ul style="list-style-type: none"> Not applicable as part of SIT-B Exit Criteria 	Will start in Sprint 10 <ul style="list-style-type: none"> First 2 TC allocated to requesting Cohort

Regression Approach

Information: Update on Regression Test Approach and Plan

Programme (Roger Robar)

10 mins

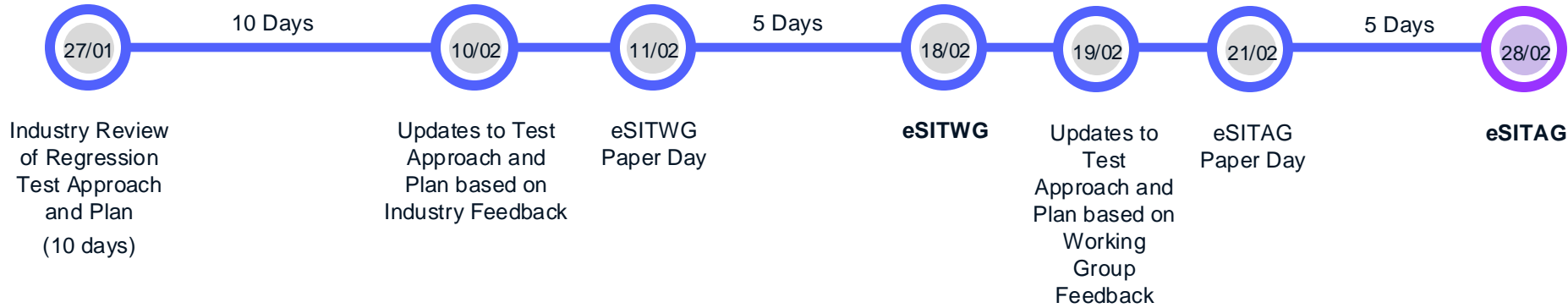


Regression Test Approach and Plan – Concerns

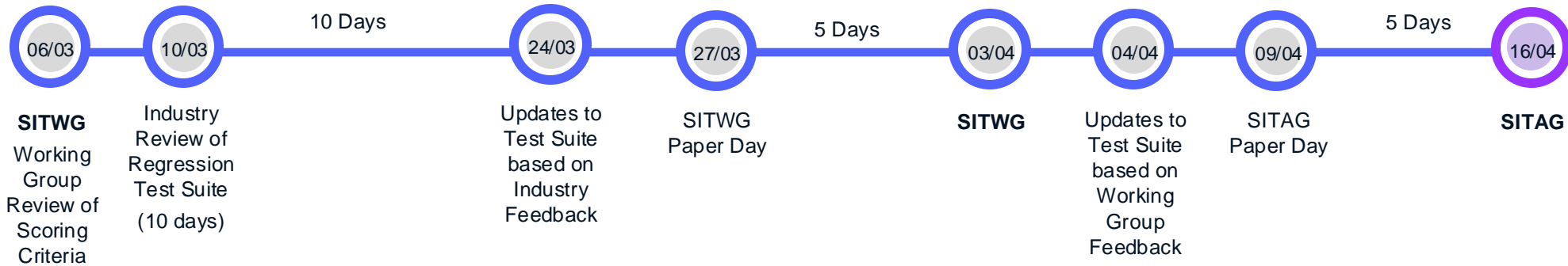
- The Regression Test Approach and Plan is due to be issued for industry review w/c 27th January 2025
- A number of questions have arisen around how the Programme intends to conduct Regression Testing in advance of the plan review:
 - **How will tests be included in scope?** All SIT Functional, SIT Migration, Settlement, Operational and Non-Functional tests will be assessed on a scoring system. Criteria will be published and after the Test Approach and Plan is reviewed in next month's working group, the March Working Group will be given an update on the actual scores against which the tests are evaluated. Additionally, the Programme will share some of the numbers behind the criteria and their weighting.
 - **Will the Settling Normally test case be able to be run?** Yes, but the only time we will be able to assess the Accuracy Reports will be during the CoS Settlement testing in SIT-A. Therefore, the Settling Normally test case will be run on specified MPANs loaded for the start of SIT-A Settlement testing. However, no LDSO's are connected in SIT-A, and DUoS is not available.
 - **How will we transition from CoS Settlement testing in SIT-A to Regression Testing?** There will need to be a checkpoint if Settlement Testing in SIT-A is not complete at the end of the scheduled four weeks, with a decision to delay Regression Testing or to move forward into the rest of regression testing.
 - **Will we be running any tests from Operational or Non-Functional Testing?** We are planning on taking these tests through the scoring process, but the end of the Operational Testing phase runs in parallel with the start of Regression Testing. Additionally, the Programme anticipates the only type of test applicable is Operational Choreography. It will be more appropriate to run these tests in SIT-B on the end of the normal test schedule.
 - **How will non-MVC regression testing be run?** As one of the final phases of testing in SIT, Regression testing will reasonably be focused on the Minimum Viable Cohorts. However, *non-MVC cohorts will still need to conduct Regression testing*; they will be able to run in parallel with MVC testing after the completion of CoS Settlement testing in SIT-A. The Programme expects to prioritise MVC regression testing issues in terms of support and releases.

Regression Test Approach and Plan – Upcoming Schedule

Regression Test Approach and Plan



Regression Test Suite

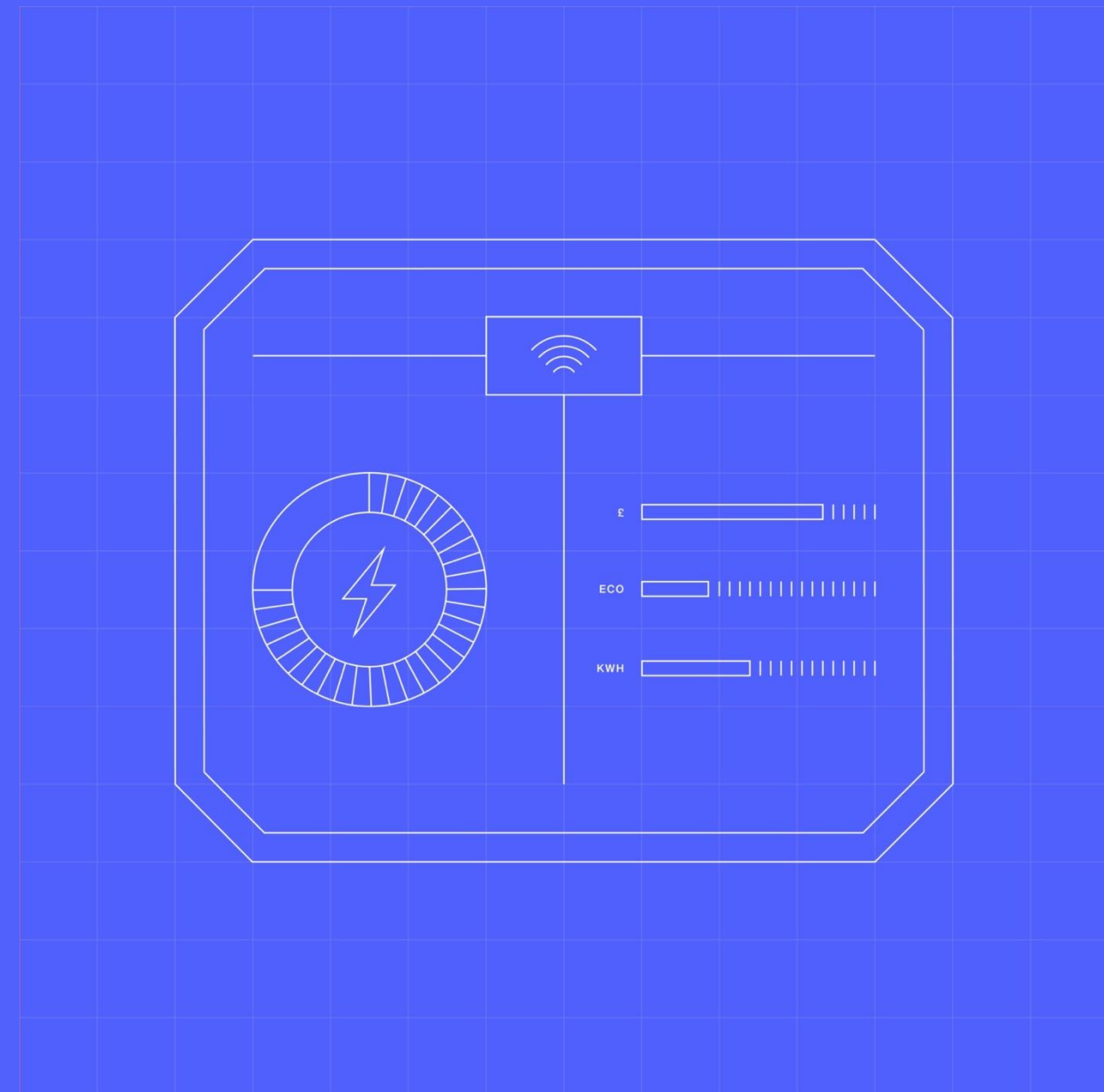


Test Scope Traceability Document

INFORMATION: Provide an overview the Test Scope Traceability Document

Programme (Roger Robar)

10 mins



Efficiency and Optimisation Initiatives

- **Cycle 1 and 2 progress:** We recognised that testing velocity was slower in Cycles 1 and 2 than anticipated
- **CR055:** Revised our models and recommended extending programme milestones to allow for realistic testing timelines
- **Testing Efficiency:** If we are extending timelines, it's incumbent on the programme to make testing as streamlined and efficient as possible. With that in mind, several separate initiatives were undertaken:
- **SITF and SITM Rationalisation:** Tests that shared the same requirements as at least one other test scenario.
- **SIT Migration Optimisation:** Out of the RTTM work to review with Code Bodies, were there areas where these tests would be better run?
- **RTTM Gap Analysis:** We recognised that gaps existed in the RTTM as originally agreed, and that role-based changes needed to be reflected.
- **Settlement Optimisation:** Settlement exit criteria and qualification requirements meant the programme could look at how settlement tests were being run in Cycle 1 and 2.

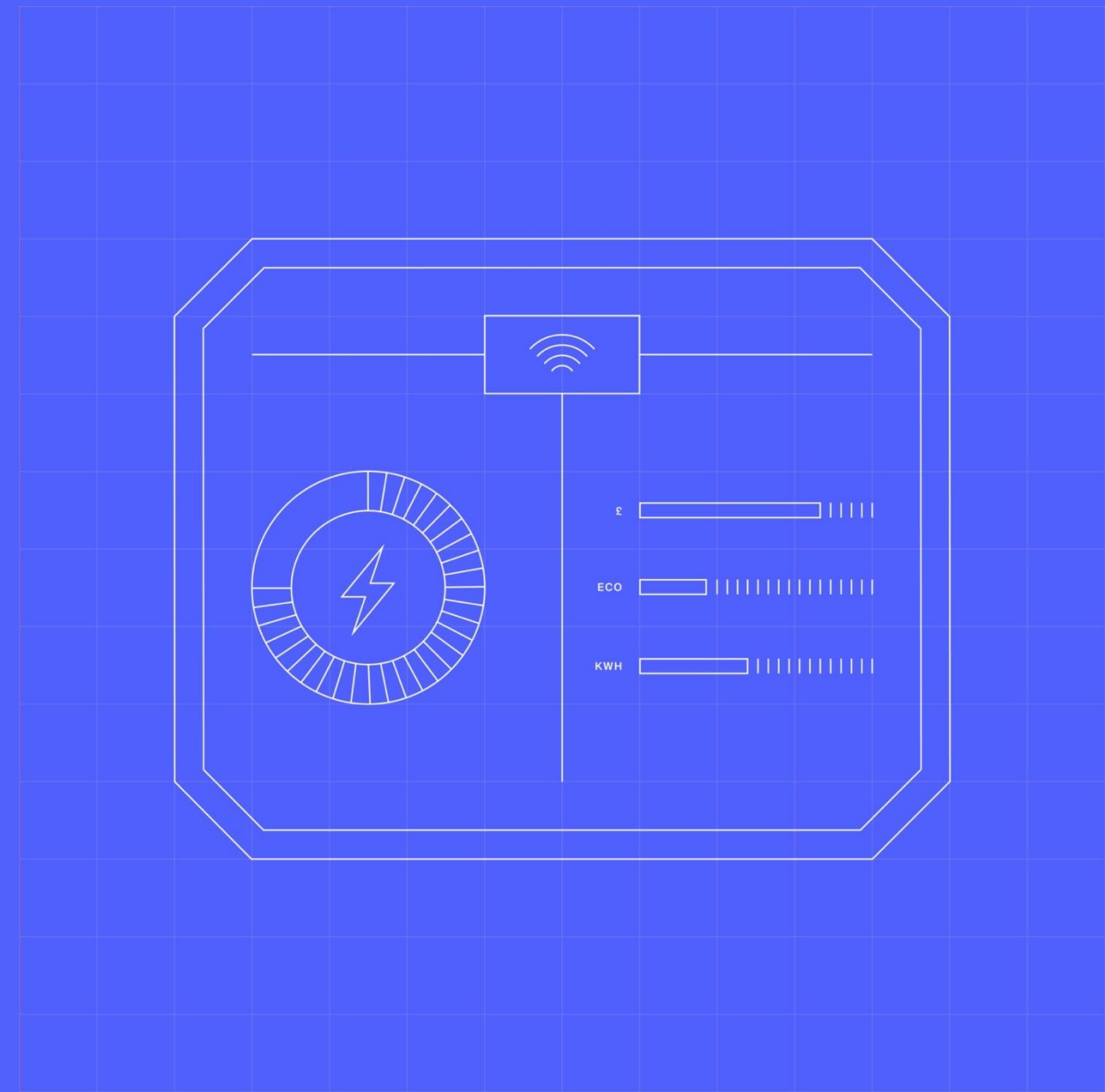
- **Multiple independent initiatives:** All to mitigate risk to the delivery of the programme per the agreed dates. But since they were independent, there needs to be one place for all additions to/subtractions from scope.
- **Code Body Review:** At the completion of each initiative, code bodies reviewed and fed back programme suggestions. This feedback was solely with a view to qualification.
- **Programme Traceability:** At the request of Programme Participants, the Programme has agreed to produce a Traceability Document that tracks all scope changes. It will begin with each Test Theme at the state of approval by the governing bodies and track **all** additions to or subtractions from scope to the day of publication.
- **Governance Activities:** When ready, the Programme will bring this document to SITWG, NFTWG, and SITAG. Expected February 2025.

IPA Updates

INFORMATION: Updates from the IPA on test assurance

IPA (Taylor Thorpe)

10 mins



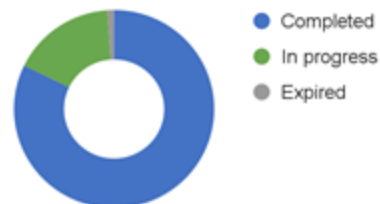
Test Assurance Status Update

Status as at 20 January 2025 - Currently in Assurance Period 8 (Period 8 - October 2024 to February 2025)

Test Assurance Agreed Actions January 2024 - January 2025

Total Agreed Actions - 180

- Completed - 148
- In progress - 30
- Expired - 2



We regularly meet and monitor the status of the agreed actions with LDP, SRO and Participants until completion.

Since the last SITAG status update, 31 actions have been closed by the Programme and Participants. Of the 30 actions in progress, eight are at overdue status (one relating to Participant's submission of consequential change evidence, two relating to CR055 recalibrated plan recommendations, two relating to SIT test scope and three relating to SIT settlement testing). While good progress has been made, final updates and validation are still needed to close these in progress recommendations out.

The IPA also continues to track the actions raised specifically around CR055 and the re-calibrated plan. Out of the 23 actions, 14 have been completed and nine are in progress. The IPA and Programme has discussed forward plans for addressing the remaining recommendations in our most recent CR055 recommendations update meeting. The level of risk associated with these open recommendations is understood by the Programme and tracked in a managed way.

Period 8 Assurance Update

IPA Period 8 (P8) - Fieldwork in progress

IPA have completed all bilaterals with 14 selected Participants to understand their progress through SIT F and SIT M, readiness for SIT NFT and SIT Operational, and progress in completing Consequential Change impact assessments and implementation. Any actions on Programme Participants agreed in the bilateral meetings are tracked by the IPA for completion. Any emerging risks and issues have been reported to the Programme.

In addition to the P8 bilaterals, IPA have completed the following:

- Attendance at SITWG, DWG and FTIG;
- Held Post Sprint Checkpoint 8 and 9 meetings with LDP, SRO and Ofgem;
- Weekly testing status update meetings with LDP and SRO; and
- Regular meetings and updates with action owners (Participants, LDP and SRO) tracking actions to completion.

The IPA has carried out a period of attending additional SIT Coordination, progress meetings and site visits with selected MVC Participants and Core Capability providers to further understand where potential issues with testing may have occurred and support the Programme and Participants to remediate them. This activity concluded on 20 December 2024, with key findings to be shared at FTIG on 24 January 2025.

IPA Assurance Period 9 (P9) - Planning and mobilisation to commence w/c 3 March 2025

P9 is planned from 3 March 2025 to 16 May 2025, and will be focused on the progress through SIT F and SIT M, progress through SIT NFT and SIT Operational, and progress in completing Consequential Change impact assessments. Further information will be shared at the February SITAG and selected Participants will be contacted directly at the start of March with sufficient notice before scheduling the bilateral calls.

T3-TE-0121 SIT Operational Testing Start (Theme 3 - Batch 1)

Status as at 21 January 2025

Background and purpose

This page summarises the IPA's assessment of the evidence supporting the overall Programme decision to confirm SIT Operational (Theme 3 - Batch 1) readiness. **Our assessment is dated 21 January 2025 and is based on information available at that date.** Our assessment has been performed against the Programme entry criteria, review of the 'SI Overarching SIT OPS Service Management Readiness Report v.06' and overall Participant readiness based on ongoing and periodic assurance bilaterals. Our IPA assessment does not include SIT Operational Themes 1, 2, and 3 - Batch 2, as these themes will be presented separately for approval at the e-SITAG meeting on 28 March 2025, at which point IPA will provide our input.

IPA Assurance Activities completed

Our assessment is based on the following assurance activities performed in November - January 2025 in line with the Programme assessing readiness for SIT Operational (Theme 3- Batch 1);

- Review of the 'Overarching SIT OPS Service Management Readiness Report v.06' and SIT Operational entry criteria;
- Attendance at Helix Service Management workshops, FTIG, SITWG and SITAG;
- Attendance at regular calls with Helix, LDP, SRO and Ofgem; and
- Bilateral calls between the IPA and a sample of Participants during w/c 18 November 2024 to 9 December 2024 to discuss readiness for SIT Operational (Theme 3 Batch 1).

T3-TE-0121 SIT Operational Testing Start (Theme 3 - Batch 1) 03/02/2025

Based on our assessment, IPA consider that the milestone 'T3-TE-0121 SIT Operational Testing Start (Theme 3 - Batch 1)' **should proceed as planned, however noting there are a number of work off plans and outstanding actions remaining that will have to be tracked and completed through the delivery of this testing phase to ensure successful delivery.** The outstanding actions critical for the delivery of this phase are, finalisation of the testing execution model (the approach to which was presented by the Programme at SITWG on 21 January 2025), completion of the reporting templates to track testing progress, and closing off the work off plans, in particular in relation to the Participant's readiness to delivery the testing. It is critical that the outputs of the testing are appropriately fed into the finalisation of the Service Operations Manual and the changes are appropriately retested, where required.

Sufficient progress has been made against the entry criteria to allow SIT Operational Testing (Theme 3 Batch 1) to start and actions are in place to ensure work off plans are completed. IPA will continue to track and monitor work off plans and associated risks for completion.

Exam questions to support our assessment

Status as at 21 January 2025 and review against 'Overarching SIT OPS Service Management Readiness Report v.06'

Below are the two exam questions that the IPA have explored to assess whether there are any blockers for starting the SIT Operational (Theme 3 - Batch 1) test phase as planned.

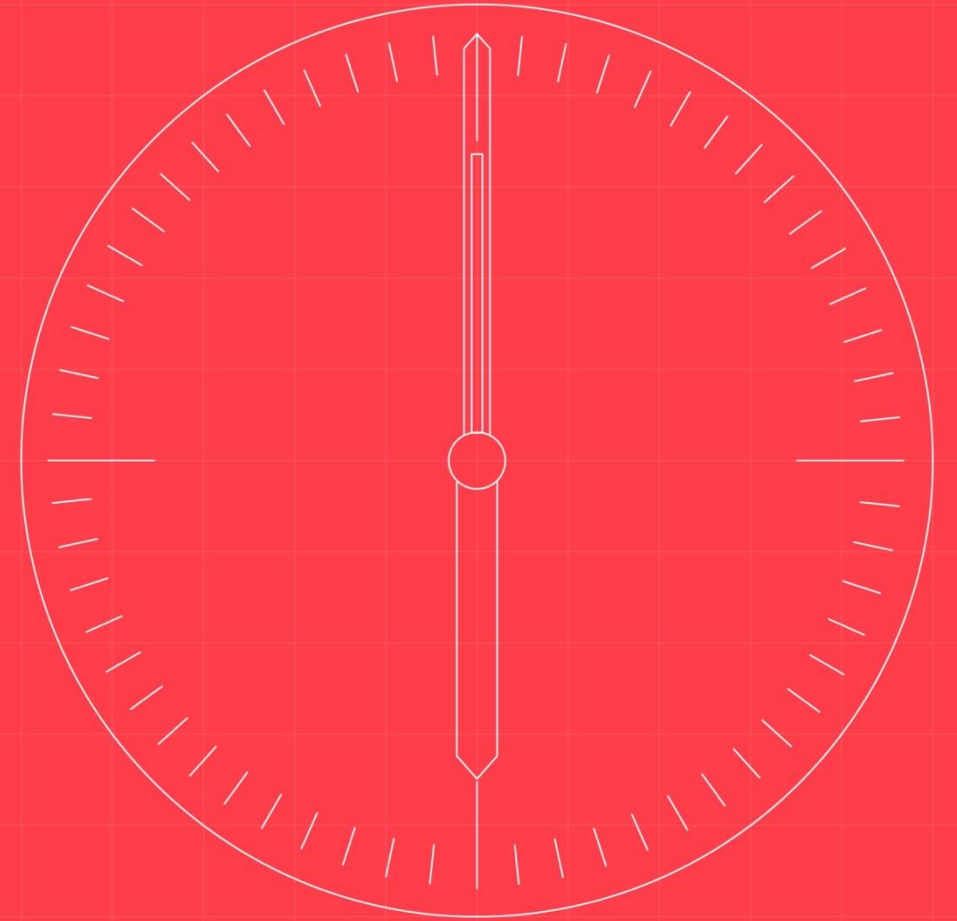
Exam Question	IPA View
<p>Has the entry criteria for SIT Operational Testing Start (Theme 3 - Batch 1) been met?</p>	<p>As referenced in the SIT Ops Service Management Readiness Report v.06, prepared by the Programme, the Programme and Participant entry criteria have not been fully met. However, the Programme has assessed the risk of these items and outlined work off plans for the outstanding entry criteria with resolution paths and dates. IPA are aligned with the Programme's assessment of the entry criteria. Although these activities are not blockers for the start of this phase, they should be tracked and monitored for completion throughout its delivery.</p>
<p>Are the risks and mitigating actions understood?</p>	<p>The Programme understands the risks of starting this testing phase with some open actions and has mitigated them through proposed work-off plans. Our understanding is that Theme 3 - Batch 1 Test Scenarios were based on the Service Definition Document, with Test Cases derived from the Low-Level Service Design Document and referencing the Service Operations Manual. While the manual is not yet finalised and will undergo further refinement before go-live, it is crucial that major updates to its processes and interactions are communicated, understood by all relevant parties, and retested if necessary ahead of M10.</p> <p>There is also a risk of testing uncovering a higher number of defects than expected, potentially causing delays to the testing execution timelines. This risk should be further assessed, and where required addressed with appropriate monitoring and mitigating actions.</p>

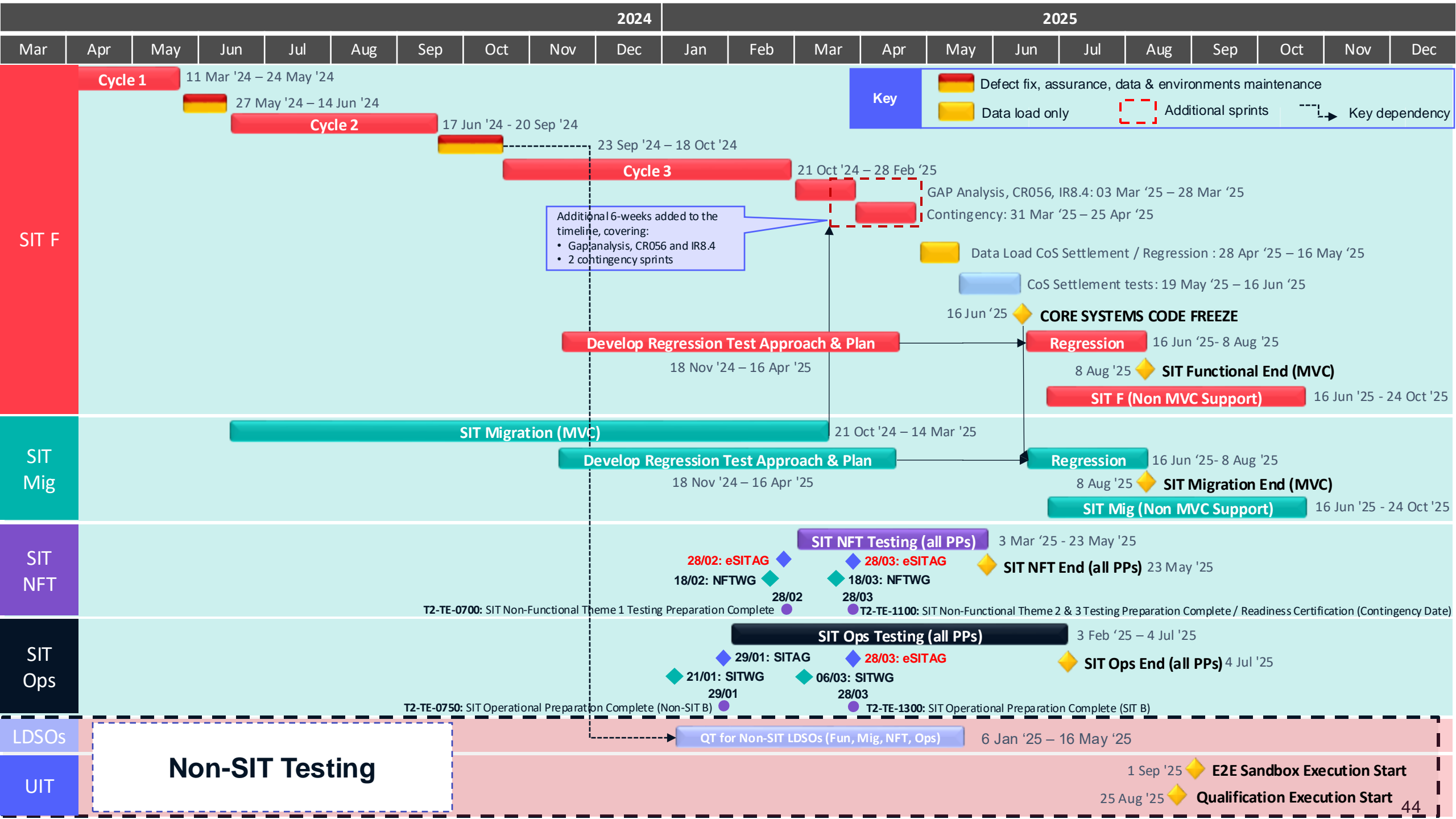
Upcoming SITAG/SITWG

DECISION: Provide an overview of the SIT PoaP and
and milestone changes for decision

Programme (Roger Robar)

10 mins





2024

2025

Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

SIT F

Cycle 1

11 Mar '24 – 24 May '24

27 May '24 – 14 Jun '24

Cycle 2

17 Jun '24 - 20 Sep '24

Cycle 3

23 Sep '24 – 18 Oct '24

21 Oct '24 – 28 Feb '25

Key

- Defect fix, assurance, data & environments maintenance
- Data load only
- Additional sprints
- - - → Key dependency

Additional 6-weeks added to the timeline, covering:

- Gap analysis, CR056 and IR8.4
- 2 contingency sprints

GAP Analysis, CR056, IR8.4: 03 Mar '25 – 28 Mar '25

Contingency: 31 Mar '25 – 25 Apr '25

■ Data Load CoS Settlement / Regression : 28 Apr '25 – 16 May '25

■ CoS Settlement tests: 19 May '25 – 16 Jun '25

16 Jun '25 **CORE SYSTEMS CODE FREEZE**

Develop Regression Test Approach & Plan

18 Nov '24 – 16 Apr '25

Regression

16 Jun '25 - 8 Aug '25

8 Aug '25 **SIT Functional End (MVC)**

SIT F (Non MVC Support)

16 Jun '25 - 24 Oct '25

SIT Mig

SIT Migration (MVC)

21 Oct '24 – 14 Mar '25

Develop Regression Test Approach & Plan

18 Nov '24 – 16 Apr '25

Regression

16 Jun '25 - 8 Aug '25

8 Aug '25 **SIT Migration End (MVC)**

SIT Mig (Non MVC Support)

16 Jun '25 - 24 Oct '25

SIT NFT

SIT NFT Testing (all PPs)

3 Mar '25 - 23 May '25

28/02: eSITAG

28/03: eSITAG

SIT NFT End (all PPs) 23 May '25

18/02: NFTWG

18/03: NFTWG

28/02

28/03

T2-TE-0700: SIT Non-Functional Theme 1 Testing Preparation Complete

T2-TE-1100: SIT Non-Functional Theme 2 & 3 Testing Preparation Complete / Readiness Certification (Contingency Date)

SIT Ops

SIT Ops Testing (all PPs)

3 Feb '25 – 4 Jul '25

29/01: SITAG

28/03: eSITAG

SIT Ops End (all PPs) 4 Jul '25

21/01: SITWG

06/03: SITWG

29/01

28/03

T2-TE-0750: SIT Operational Preparation Complete (Non-SIT B)

T2-TE-1300: SIT Operational Preparation Complete (SIT B)

LDSOs

QT for Non-SIT LDSOs (Fun, Mig, NFT, Ops)

6 Jan '25 – 16 May '25

UIT

Non-SIT Testing

1 Sep '25 **E2E Sandbox Execution Start**

25 Aug '25 **Qualification Execution Start**

Forward view on SIT Operational, Non-Functional, Regression activity

Date	Forum	Content
21/01	SITWG	<ul style="list-style-type: none"> SITWG recommendation of SIT Operational Rationalisation SITWG recommendation of SIT Operational Readiness Report (Theme 3 – Batch 1)
29/01	SITAG	<ul style="list-style-type: none"> SRO approval of SIT Operational Rationalisation SRO approval of SIT Operational Readiness Report (Theme 3 – Batch 1)
06/02	SITWG	<ul style="list-style-type: none"> SITWG update on SIT Test Progress (SIT Ops (Theme 3 – Batch 1), started 03/02) SITWG update on SIT Ops Theme 1, 2, 3 (Batch 2) Execution Model
18/02	NFTWG	<ul style="list-style-type: none"> NFTWG recommendation of Non-Functional Readiness Report Theme 1 NFTWG update on SIT NFT Theme 1 Execution Model
18/02	eSITWG	<ul style="list-style-type: none"> SITWG recommendation of Regression Test Approach
19/02	SITAG	<ul style="list-style-type: none"> SITAG update on SIT Test Progress SIT Ops (Theme 3 – Batch 1), started 03/02.
28/02	eSITAG	<ul style="list-style-type: none"> SRO approval of Regression Test Approach SRO approval of Non-Functional Overarching Test Readiness Report Theme 1

Forward view on SIT Operational, Non-Functional, Regression activity

Date	Forum	Content
06/03	SITWG	<ul style="list-style-type: none"> SITWG update on Regression Test Suite, working group Review of Scoring Criteria SITWG recommendation of Operational Readiness Report Themes 1, 2, 3 Batch 2
18/03	NFTWG	<ul style="list-style-type: none"> NFTWG recommendation of Non-Functional Readiness Report Theme 2, 3 NFTWG update on SIT NFT Theme 2&3 Execution Model
19/03	SITAG	<ul style="list-style-type: none"> SRO approval of Operational Readiness Report Themes 1, 2, 3 Batch 2
28/03	eSITAG	<ul style="list-style-type: none"> SRO approval of Non-Functional Overarching Test Readiness Report Theme 2, 3
03/04	SITWG	<ul style="list-style-type: none"> SITWG recommendation of Regression Test Suite
16/04	SITAG	<ul style="list-style-type: none"> SRO approval of Regression Test Suite

Update to SIT Ops and NF Readiness Report Milestones

Milestone ID	Name	Milestone Date
T3-TE-0190	eSITAG approval of SIT Non-Functional Theme 1 Overarching Test Readiness Report	28/02/2025
T3-TE-0191	eSITAG approval of SIT Non-Functional Overarching Test Readiness Report Theme 2 & 3	28/03/2025
T3-TE-0192	SITAG approval of SIT Operational Theme 3 (Batch 1) Test Readiness Report	29/01/2025
T3-TE-0193	eSITAG approval of SIT Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report	19/03/2025

- Request to create milestone IDs for following activities so the programme can formally track them.

Tier 3 SIT Ops and NF Readiness Report Milestones

It is proposed to create the following Tier 3 milestones.

- eSITAG approval of SIT Non-Functional Theme 1 Overarching Test Readiness Report (T3-TE-0190) **end date = 28/02/2025**
- eSITAG approval of SIT Non-Functional Overarching Test Readiness Report Theme 2 & 3 (T3-TE-0191) **end date = 28/03/2025**
- SITAG approval of SIT Operational Theme 3 (Batch 1) Test Readiness Report (T3-TE-0192) **end date = 29/01/2025**
- eSITAG approval of SIT Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report (T3-TE-0193) **end date = 19/03/2025**

SITAG is requested to advise the SRO/SITAG Chair on the establishment of these milestones.

DECISION

SRO to approve / reject establishment of Milestones:

- **T3-TE-0190**
- **T3-TE-0191**
- **T3-TE-0192**
- **T3-TE-0193**

Changes to Regression Approach dates in the Programme Plan

Milestone ID	Name	Updated Start	Updated Finish	Baseline Start	Baseline Finish
T3-TE-0123	SIT Regression Testing Approach and Plan Approval	Feb 28/02/25	Feb 28/02/25	Thurs 16/01/2025	Thurs 16/01/2025
T3-TE-0122	SIT Regression Approval	Wed 16/04/25	Wed 16/04/25	Tues 18/03/2025	Tues 18/03/2025

It is proposed to change the dates for SIT Regression Testing Approach and Plan.

- SIT Regression Testing Approach and Plan Approval (T3-TE-0123) **end date = 28/02/25**
- SIT Regression Approval (T3-TE-0122) **end date = 16/04/25**

SITAG is requested to advise the SRO/SITAG Chair on the moving of these milestones, as per the above and previous slides

DECISION

SRO to approve / reject Milestone date changes:

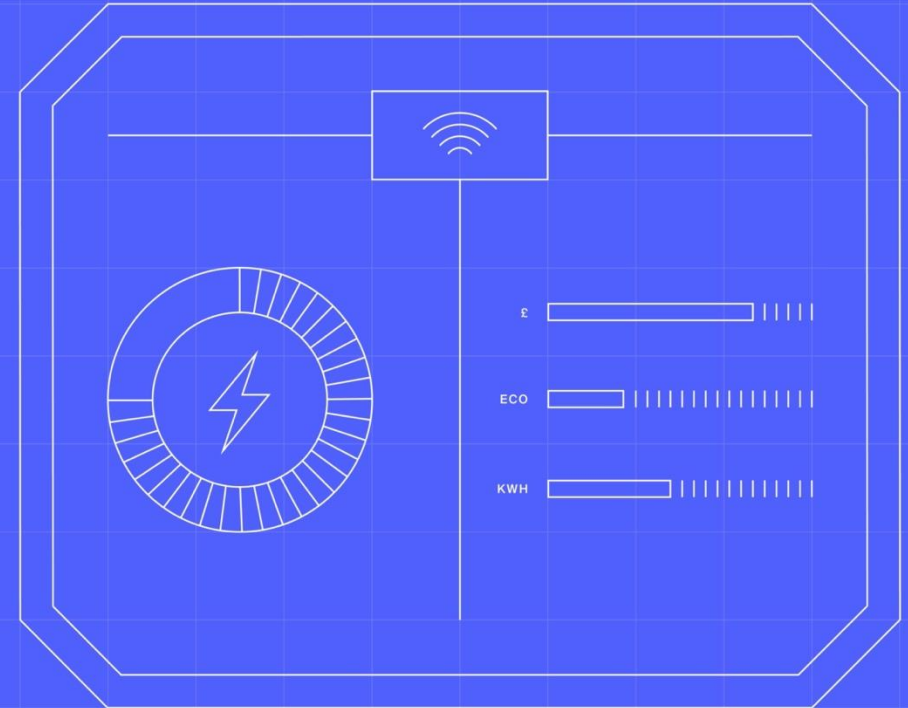
- **T3-TE-0123**
- **T3-TE-0122**

Programme Milestones related to SITAG

INFORMATION: Overview of upcoming Programme Milestones related to SITAG

Programme (PMO & Workstream leads)

5 mins



Look Ahead – Key Milestones Status at 22 January 25 (1)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-TE-0141	Test Case Rationalisation complete	SITAG	20 December 2024	07 February 2025	SI Test				22/01/25 - Rationalisation completion now forecasted to be 07/02/25, this is to allow time after SITAG to update ADO, test cases, RTTM and the master test case spreadsheet. Programme still aims to get sign off of rationalisation at January SITAG
T3-TE-0137	Stage 1 - Helix SIT Operational Readiness Completed	SITAG	31 January 2025	31 January 2025	Helix				22/01/25 - Helix confirmed they are on track to complete their Operational Readiness on 31/01/25, ahead of Operational Theme 3 (Batch 1) Testing planned to start on 03/02/25.
T3-DB-0166	SIT Operational PIT Completion Report MHHS Review Completed	SITAG	10 January 2025	10 January 2025	SI Test				22/01/25 - 9/34 submitted. RAG is red because velocity of PIT Completion Report submissions by PPs means all reviews won't be completed in time for the baseline finish.
T3-DB-0157	SIT Non-Functional PIT Completion Report submitted to Programme for assurance	SITAG	20 November 2024	20 November 2024	PP				22/01/25 - 33/34 SIT Non-Functional PIT Completion Reports have been submitted to the Programme. Status red because not all PIT Completion Reports will be received by the baseline finish.
T3-DB-0164	SIT Operational Test scenarios MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				22/01/25 - 31/34 reviewed. RAG is red because velocity of test scenario returns by PPs means all reviews won't be completed in time for the baseline finish.
T3-DB-0165	SIT Operational PIT Completion Report submitted to Programme for assurance	SITAG	29 November 2024	10 January 2025	PP				22/01/25 - 28/34 submitted. RAG is red because velocity of PIT Completion Report submissions by PPs means all reviews won't be completed in time for the baseline finish.
T3-DB-0160	SIT Operational Test approach and plan MHHS Review Completed	SITAG	21 November 2024	21 November 2024	SI Test				22/01/25 - 28/34 reviewed. Status red because not all PIT test approach and plans will be received by the baseline finish. Revised version received requiring updates.
T3-DB-0162	SIT Operational RTTM MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				22/01/25 - 23/34 reviewed. RAG is red because velocity of RTTM returns by PPs means all reviews won't be completed in time for the baseline finish.
T3-DB-0152	SIT Non-Functional Test approach and plan MHHS Review Completed	SITAG	22 November 2024	22 November 2024	SI Test				22/01/25 - 20/34 test approach reviews completed. RAG'd red because there are some outstanding comments by the programme on test approaches which have not been addressed by PPs, hence why this activity hasn't been completed yet.
T3-DB-0154	SIT Non-Functional RTTM MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test				22/01/25 - 18/34 RTTMs reviews complete. Status red because Programme is still expecting responses to feedback from some PPs on PIT RTTMs and understands some of these will not be received by the 29/11/24 deadline.

Look Ahead – Key Milestones Status at 22 January 25 (2)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-DB-0158	SIT Non-Functional PIT Completion Report Theme 1 MHHS Review Completed	SITAG	20 December 2024	20 December 2024	SI Test	Red	Red	Red	22/01/25 - 0/2 Theme 1 Completion Reports assured by the Programme. Status red as programme assurance on both reports has not yet completed. Baseline date is 20/12, but target date for NF Theme 1 Completion Report is 21/01, which has been missed.
T3-DB-0156	SIT Non-Functional Test scenarios MHHS Review Completed	SITAG	29 November 2024	29 November 2024	SI Test	Red	Red	Red	22/01/25 - 22/34 scenarios have been completed.
T3-QU-0123	QAG Approval of QT Functional Test Scenarios and Test Cases Batches 3	QAG	20 February 2025	20 February 2025	Non-SIT S&A QT Test Team	Red	Green	Green	21/01/25 - QAG approval will now take place in February on 20/02/25, original aim was January QAG but delayed because of SIT Functional RTTM which has been adding additional test cases, delaying drafting of test scenarios and test case list.
T3-MI-0500	M16 methodology approved	MCAG (Transition)	26 November 2024	26 November 2024	SI Transition	Red	Red	Red	21/01/25 - Production of this artefact has been delayed. M16 decision making process to be reviewed in Jan 2025 following CR055.
T3-MI-0033	MCAG Approval of Early Life Support Model	MCAG (Transition)	30 July 2024	30 July 2024	SI Transition	Red	Red	Red	21/01/25 - Consultation expected to take place ahead of Feb TORWG (12/02/25). Once scheduled, plan to be updated.
T2-QU-0550	Qualification Testing for Non-SIT LDSOs (Functional, Migration, NFT, Operational) Test Readiness Confirmed (Final Test Readiness Review for LDSO)	QAG (Non-SIT LDSO)	20 December 2024	20 December 2024	LDSO	Red	Red	Red	20/01/25 - Milestone RAG'd red because a predecessor activity (T3-QU-0076) is delayed because at least one participant is being delayed, but the factors behind this are internal to them, so not affecting all PPs.
T3-QU-0076	Non-SIT LDSO Participants have submitted functional PIT Test Completion Report & evidence for QT Entry	QAG (Non-SIT LDSO)	29 November 2024	29 November 2024	Non-SIT LDSO	Red	Red	Red	20/01/25 - At least one participant has not completed PIT Execution, hence why this is Red. This is not expected to delay testing start.
T3-QU-0113	Test Data Signed Off	QAG (Non-SIT LDSO)	06 December 2024	06 December 2024	Non-SIT LDSO	Red	Red	Red	20/01/25 - 8/9 LDSOs have test data signed off, the other 1 have outstanding actions before they can be complete but this is expected to be
T3-TE-0190	eSITAG approve Non-Functional Theme 1 Overarching Test Readiness Report	SITAG	28 February 2025	28 February 2025	SI Test	Green	Green	Green	15/01/25 - Programme will ask Jan SITAG to approve creation of milestone ID for this activity.

Look Ahead – Key Milestones Status at 22 January 25 (3)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-TE-0191	eSITAG approve Non-Functional Overarching Test Readiness Report Theme 2 & 3	SITAG	28 March 2025	27 March 2025	SI Test				15/01/25 - Programme will ask Jan SITAG to approve creation of milestone ID for this activity.
T3-TE-0192	SITAG approve Theme 3 (Batch 1) Test Readiness Report	SITAG	29 January 2025	29 January 2025	SI Test				15/01/25 - Programme will ask Jan SITAG to approve creation of milestone ID for this activity.
T3-TE-0193	eSITAG approve Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report	SITAG	28 March 2025	28 March 2025	SI Test				15/01/25 - Programme will ask Jan SITAG to approve creation of milestone ID for this activity.
T3-TE-0122	SIT Regression Approval	SITAG	18 March 2025	16 April 2025	SI Test				15/01/25 - Programme walked through the proposed updates to Regression plan at Dec SITAG. Due to return to Jan SITAG to formally approve and rebaseline this date.
T3-TE-0123	SIT Regression Testing Approach and Plan Approval	SITAG	16 January 2025	28 February 2025	SI Test				15/01/25 - Programme walked through the proposed updates to Regression plan at Dec SITAG. Due to return to Jan SITAG to formally approve and rebaseline this date.
T2-MI-7000	Framework Baselined at MCAG	MCAG (Migration)	22 April 2025	22 April 2025	SI Migration				15/01/25 - Dates for Consultation 4 included in the plan, these are due to be discussed and agreed at January MCAG. Also propose that milestone ID is set.
T3-MI-0041	MCAG Approval of Consultation 4	MCAG (Migration)	22 April 2025	22 April 2025	SI Migration				15/01/25 - Dates for Consultation 4 included in the plan, these are due to be discussed and agreed at January MCAG.
T3-TE-0048	UIT E2E Sandbox Preparation Complete	QAG	31 January 2025	31 January 2025	SI Test				14/01/25 - Programme is working on updating these dates over the coming weeks.
T3-TE-0188	Interim Release 8.7 Deployed to SIT by Participants	DAG	27 January 2025	24 January 2025	Design				14/01/25 - IR 8.7 dates have now been confirmed, plan updated to reflect this.
T2-TE-0700	SIT Non-Functional Testing Preparation Complete Theme 1	SITAG	28 February 2025	28 February 2025	SI Test				
T2-TE-0750	SIT Operational Theme 3 (Batch 1) Testing Preparation Complete	SITAG	29 January 2025	29 January 2025	SI Test				

Look Ahead – Key Milestones Status at 22 January 25 (4)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T2-TE-1000	Regression Test Data Load Start	SITAG	28 April 2025	28 April 2025	SI Test	Green	Green	Green	
T2-TE-1100	SIT Non-Functional Testing Preparation Complete Theme 2 & 3	SITAG	28 March 2025	28 March 2025	SI Test	Green	Green	Green	
T2-TE-1200	SIT Migration Cycle 3 Complete		25 April 2025	25 April 2025	SI Test	Green	Green	Green	
T2-TE-1300	SIT Operational Theme 1, 2, 3 (Batch 2) Testing Preparation Complete	SITAG	25 April 2025	28 March 2025	SI Test	Green	Green	Green	
T3-MI-0017	MCAG Approval of Consultation 3	MCAG (Migration)	25 February 2025	25 February 2025	PP	Green	Green	Green	
T3-MI-0040	M10 Checkpoint	SITAG	28 February 2025	28 February 2025	SI Test	Green	Green	Green	
T3-QU-0007	Qualification Testing for Non-SIT LDSOs (Functional, Migration, NFT, Operational) Programme Test Readiness confirmed	QAG (Non-SIT LDSO)	20 December 2024	20 December 2024	Non-SIT LDSO	Red	Blue	Blue	
T3-QU-0087	Non-SIT LDSO QT Participants have submitted their initial QAD	QAG	14 February 2025	14 February 2025	Participants	Green	Green	Green	
T3-QU-0124	E2E Sandbox Test Data Approach and Plan	SITAG	16 April 2025	16 April 2025	SI Test	Green	Green	Green	
T3-TE-0040	Theme 2 SIT Non-Functional Testing Start	SITAG	31 March 2025	27 March 2025	SI Test	Green	Green	Green	
T3-TE-0042	SIT Operational Testing Start (SIT B)	SITAG	31 March 2025	31 March 2025	SI Test	Green	Green	Green	
T3-TE-0121	SIT Operational Testing Start (Theme 3 - Batch 1 (Service Management))	SITAG	03 February 2025	03 February 2025	SI Test	Green	Green	Green	

Look Ahead – Key Milestones Status at 22 January 25 (5)

To align to weekly reporting, the previous, current and forecast RAGs reflect milestone status from last week, this week and next week, respectively.

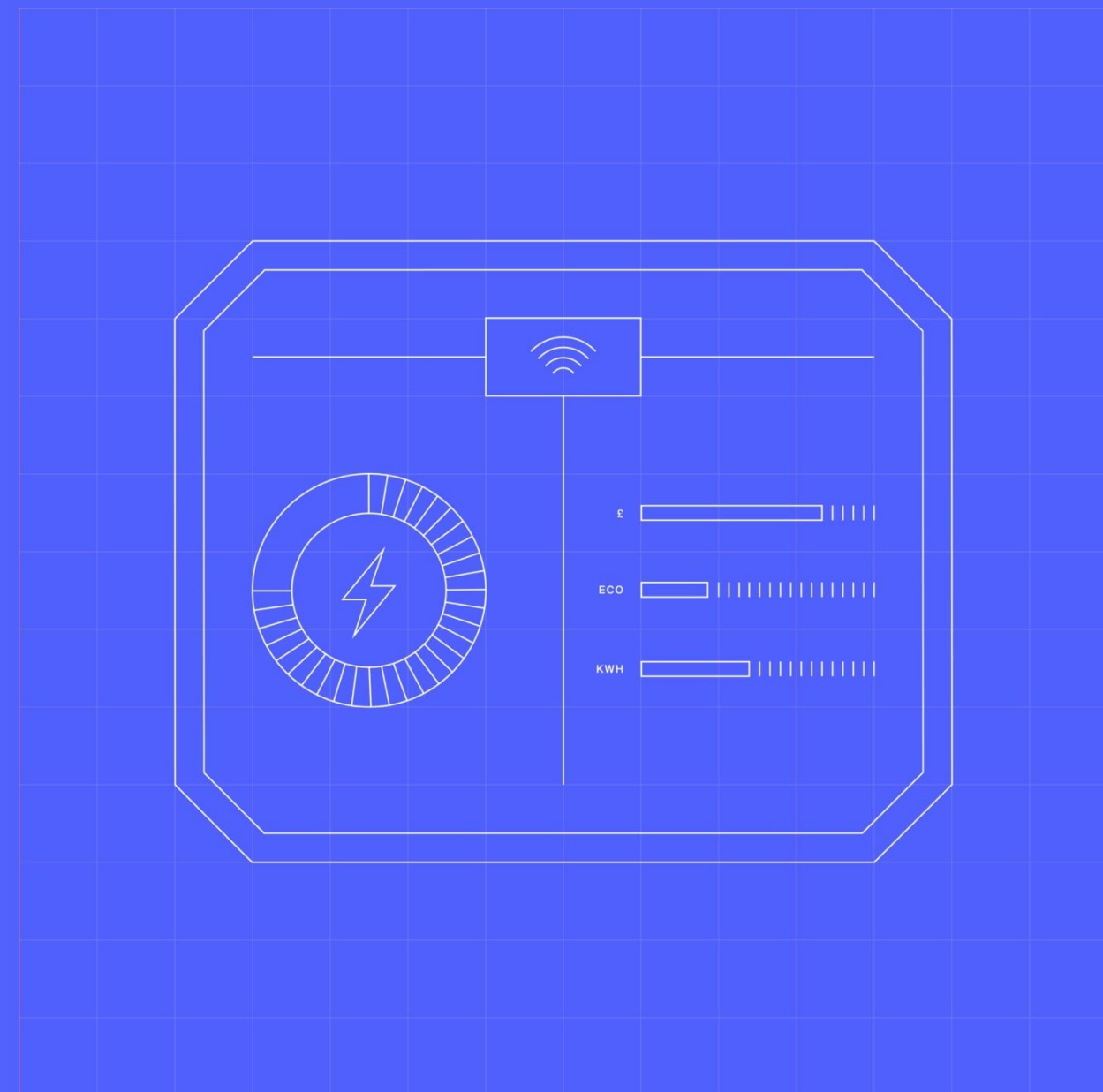
Milestone	Milestone Title	Forum	Baseline Date	Forecast Date	Responsible	Previous RAG	Current RAG	Forecast RAG	Commentary
T3-TE-0124	Theme 1 (Helix and DIP Volume Testing) Start	SITAG	03 March 2025	03 March 2025	SIT Participant				
T3-TE-0126	Non-Functional Theme 1 (Avenade) Data Load	SITAG	28 February 2025	28 February 2025	SI Test				
T3-TE-0127	Non-Functional Theme 2 & 3 (Helix, Avenade & PPs) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				
T3-TE-0128	Non-Functional Themes 2 & 3 (LDSO's and DCC) Data Load	SITAG	21 March 2025	21 March 2025	SI Test				
T3-TE-0129	Operational Themes 1, 2 & 3 (Batch 2) (LDSO's and DCC) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				
T3-TE-0130	Operational Themes 1, 2 & 3 (Batch 2) (Helix, Avenade & PPs) Data Load	SITAG	28 March 2025	28 March 2025	SI Test				
T3-TE-0131	Non-Functional and Operational Test Data Preparation Complete	SITAG	28 March 2025	28 March 2025	SI Test				
T3-TE-0135	January MCAG (Final SIT Operations Manual Endorsement) [Advisory Group Sign-off]	MCAG	28 January 2025	28 January 2025	Helix				
T3-TE-0140	End of Settlement Testing Cycle 3	SITAG	21 February 2025	21 February 2025	SI Test				
T3-TE-0187	Interim Release 8.6 Deployed to SIT by Participants	DAG	22 January 2025	22 January 2025	Design				

Top Programme Risks related to SITAG

INFORMATION: Update on the top Programme risks related to SITAG

Programme (PMO & Workstream Leads)

5 mins



Overall RAID Summary: Key Strategic Themes

RAID Summary & Mitigations				
<ul style="list-style-type: none"> SIT Execution: SIT execution delays have been mitigated by CR055 rebaselining. However, risks remain active for SIT Operational due to the status of Helix activity and assurances. M10 Readiness: Programme continuing to engage with the Code Bodies to ensure the ELS Model is signed off and can therefore be implemented. Continued assurance of the Service Design which is carried out by Elexon and asking Elexon to bring regular updates to Industry via TORWG. 				
RAID ID	RAID Description	Current Score	Mitigation Plan	Theme
R1033	There is a risk that extending SIT Settlement testing to 21-Feb-25 delays SIT Non-Functional from starting, which means potentially critical defects in SITNF are found later and with less time to fix.	High	<ol style="list-style-type: none"> SITAG approved Settlement testing extension in December, increased by 3 sprints. Criteria to complete Settlement testing in SIT-B (time-out proposal) presented and will be revisited at SITAG in January to ensure alignment with all SIT parties Continue to monitor SIT Settlement progress against exit criteria 	Settlement Testing
R1028	There is a risk that the SI testing in SITB becomes part of the critical path potentially delaying M10	High	<ol style="list-style-type: none"> DIP Provider and Helix to agree a plan for pre-Non-Functional tests to de-risk Non-Functional Testing in view of the later start date. 	
R994	There is a risk that SIT activities on the critical path are delayed	High	<ol style="list-style-type: none"> SIT Functional and SIT Migration test progress is being highly monitored and managed, with a well-defined plan and having optimised the scope of required tests (with Code Bodies' endorsement of scope) Plan has 4 weeks of contingency in case of delays 	SIT Execution
R992	There is a risk that SIT Operational will be delayed if PPs have insufficient time to digest/apply industry interactions to be defined in the Helix Service Operating Manual before the start of SIT Operational.	High	<ol style="list-style-type: none"> Ongoing engagement with Helix through Programme account management meetings where MHSP receive regular updates on progress of Service Operating Manual Helix Operating Manual (for SIT) has been updated by Elexon following industry feedback. 	Service Operating Manual Development
R958	There is a risk that the Programme may not have ability to deliver Programme-owned Milestones after M10, following the decision on post-M10 Change Governance Authority. It is recognised that if the Programme does not have responsibility for the Change Process and Governance, there is a risk Programme milestones will fall into a Change Process the Programme cannot control the speed of, thus impacting timeline.	High	<ol style="list-style-type: none"> Ongoing engagement with Code Bodies and Ofgem Further discussions to be progressed between MHSP, Ofgem & Code Bodies regarding Programme authority to influence implementation date for industry changes that may impact MHHS delivery. 	Post-M10 Change
R839	There is a risk that Core Capability Providers will not be ready to Go-Live by M10	High	<ol style="list-style-type: none"> M10 checkpoint to be conducted in February, with focus on all central parties' readiness based on M10 criteria in Cutover Plan Programme is considering setting up a specific non-governance group to engage MVC cohorts and central parties to proactively manage M10 readiness. 	M10 Readiness
R1038	There is a risk that requirements could be potentially missed when developing the SIT NFT and SIT Op RTTM	Medium	<ol style="list-style-type: none"> Programme and Code Bodies continue to review RTTM documents for SIT NFT and SIT OT to reach alignment on test scope according to the timelines in the programme plan 	RTTM Development

Risk theme 1: Risks to SIT F Execution

Theme	Summary	Mitigation Approach Overview
Risks to SIT Functional Execution	The theme explores the factors which may affect the Programme being able to complete SIT Functional within the planned duration	<ul style="list-style-type: none"> Continuous monitoring of the MVC (through SIT CIT) to ensure that the MVC remains viable Maintenance of pairing relationships via go-live cohorts, to enable better programme decisions based on risks / clarity on ways of working that enable SIT parties to work effectively, transparent and fairly with the programme to complete SIT in an optimum way

Key Risks																																
Risk ID	Risk Description	Risk Score Assessment																												Current score movement since last PSG	Mitigation Plan	
		Critical						High						Medium						Low												
		30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3			2
R849	There is a risk, raised by some Participants in SITWG, FTIG, SITAG and NFTWG that the delivery of SIT Functional Test execution is more difficult than expected, along with the concurrent SIT Test Stage execution activities, resulting in some Participants under increased pressure to deliver at the pace required.																														Score remains at 19	1. Programme test team and SIT parties continue to manage activities proactively – with a focus on the MVC where appropriate. Concurrency of SIT activities is increasing as SIT NFT and SIT OT are due to start soon, albeit that SIT F and SIT M velocities are increasing.

Key	
I	Initial Score
C	Current Score
T	Target Score

Risk theme 3: Risks to SIT Non-Functional and SIT Operational

Theme	Summary	Mitigation Approach Overview
Risks to SIT Non-Functional and SIT Operational	The theme explores the factors which may affect the Programme being able to complete SIT Non-Functional and Operational within the planned duration	<ul style="list-style-type: none"> A PIT NFT Tooling questionnaire has been issued to all participants as a means of understanding their current methods of generating, and processing, of IFs and PUBs messages. Additionally, participants have been asked how they have simulated various routes outside of programme scope but are integral in allowing end to end business processes to be completed.

Key Risks																																		
Risk ID	Risk Description	Risk Score Assessment																								Current score movement since last PSG	Mitigation Plan							
		Critical				High				Medium				Low																				
		30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7			6	5	4	3	2	1	
R948	There is a risk that delayed return of PIT readiness documentation from PPs may delay the start of SIT NFT.																																Score remains at 19	<ol style="list-style-type: none"> Programme has split out Theme 1 and Themes 2 & 3 to allow for greater time to review and work through PIT documentation. This will allow for greater focus and quality on PIT deliverables. Programme has seen an increased return on PIT documentation, but the risk remains for Themes 2 & 3.

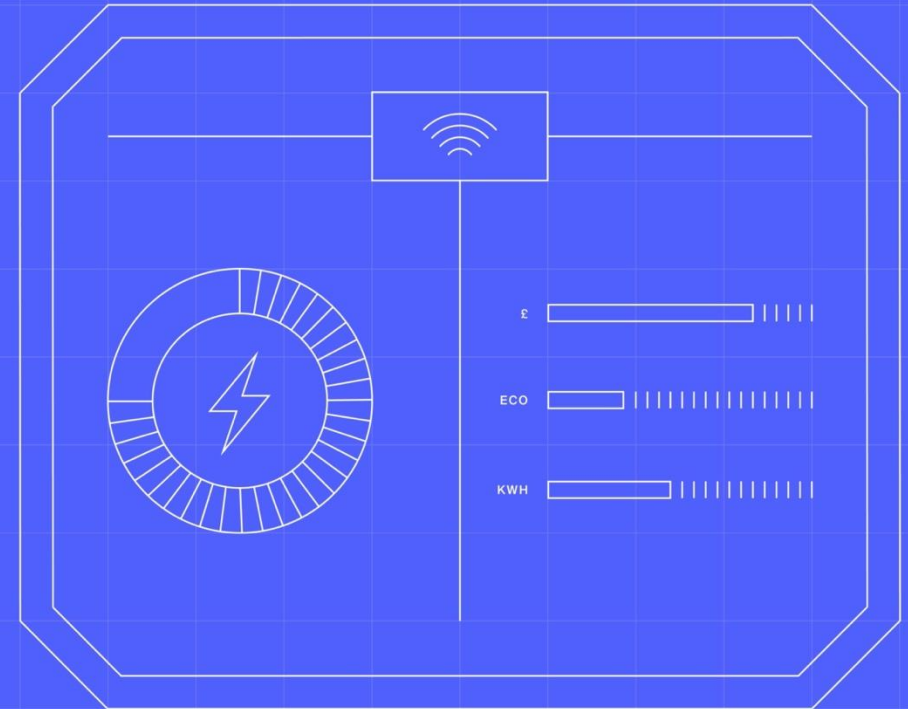
Key	
I	Initial Score
C	Current Score
T	Target Score

Programme Updates

INFORMATION: Provide an overview of activity at other MHHS Governance Groups and across the wider Programme

Programme (PMO)

0 mins – to be taken as read and discussed by exception



Governance group updates

Programme Steering Group (PSG)

PSG 15 January 2025

Sponsor Update: Ofgem advised that regulatory directions would be introduced on the Programme and PPs to support the delivery of CR055 timelines

Testing Update: Programme provided an update on Cycle 3, Settlement Testing, outlining that the MVC candidates are on track with the CR055 execution model.

LDSO QT Update: LDSO QT Test Execution commenced on 06 January 2025 with 4 LDSOs starting testing with further LDSOs expected shortly.

Qualification Update: Programme provided an update on Qualification including the artefacts that have been approved and the ongoing/completed consultations.

PSG papers available [here](#).

Design Advisory Group (DAG)

DAG 08 January 2025

Meeting held by correspondence owing to diminishing content.

Interim Release Update:
Updates on IR8.5, IR8.6 and IR8.7 were provided.

DAG papers available [here](#).

Cross Code Advisory Group (CCAG)

CCAG 18 December 2024

In the meeting, the CCAG provided updates on:
Horizon Scanning Log: REC provided updates on their changes.

Post-M6 Change: Post-M6/pre-M8 Code Change Activities, including updates on the progress of the central control log to track incremental changes.

M8 Code implementation: Code Bodies and DIP Manager update on the M8 Code Implementation/go-live.

January CDWG1 was cancelled.

CCAG papers available [here](#).

System Integration Testing Advisory Group (SITAG)*

SITAG 18 December 2024

Settlement Testing Extension Proposal: SRO approved the proposed extension to SIT-F Settlements Testing for 7 additional weeks running up to Friday 21st February 2025.

Delay to SIT Non-Function & Operational: SRO approved the proposed delay to the start of both the SIT Non-Functional and SIT Operational test phases, as a result of agreeing more time for the completion of Settlement Testing.

SIT Operational Test Scenarios and Test Cases Theme 3: SRO approved SIT Operational Test Scenarios and Test Cases Theme 3 (v0.3), excluding DIP onboarding and offboarding tests.

The Programme also provided updates on Settlement Testing TIME OUT Proposal, SIT Test Progress Update, Regression Approach and SIT Functional Rationalisation.

SITAG papers available [here](#).

Qualification Advisory Group (QAG)*

QAG 19 December 2024

Qualification Documents: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), recommended the QAD v3.3 for approval by REC and BSC PABs.

Wave Reallocation: Code Bodies provided an update on Wave Reallocation.

Consent for Supplier & Agent Information: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approve published Qualification and Migration information from Suppliers and Agents is available to all Participants.

Non-SIT LDSO QT Readiness: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved milestones, T2-QU-0550, T3-QU-0007 and T3-QU-0115.

Programme Milestone related to QAG: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved

- the removal of milestones T3-QU-0125, T3-QU-0126, T3-QU-0127 and T3-QU-0128.
- the establishment of milestone T2-QU-1100.

QAG papers available [here](#)

Migration & Cutover Advisory Group (MCAG)*

MCAG 26 November 2024

Service Design Consultation: Helix provided an update on the Service Design timeline.

The Programme also provided an update on MWG, DCWG, and TORWG.

MCAG papers available [here](#).

Wider Programme Updates

Participant Checklist:

There are a few updates this week, so this week's Participant Checklist includes the following items for Programme participant review, feedback and awareness:

1. REMINDER: Facilitating engagement between Suppliers & Agents – the deadline is **Friday 24 January 2025**
2. REMINDER: Population of Meter Location and Number of Displayed Register Digits Self-Declaration – the deadline is **Friday 24 January 2025**
3. NEW! Ofgem Consultation: Proposed Directions to Elexon about reporting on MHHS Implementation and about managing MHHS Testing cohorts – the deadline is **Thursday 30 January 2025**
4. REMINDER: Final Pre-Integration Testing (PIT) Approach & Plan submissions for Wave 3 participants - the deadline is **Friday 31 January 2025**
5. REMINDER: Non-Functional and Operational PIT deadline for Non-Systems Integration Testing (SIT) Licensed Distribution System Operators (LDSOs) – the deadline is **Friday 31 January 2025**
6. NEW! Programme Participant Information Request (PPIR): Defect 43971 – Distribution Use of System (DUoS) Tariff ID – the deadline is **Monday 3 February 2025**
7. REMINDER: Design Interim Release 8.7 Artefacts being published today!

You can view the **Participant Checklist** on the respective **Planning pages** of the [Collaboration Base](#) and the [MHHS website](#). In the Participant Checklist you can view upcoming consultations and key deliverables, as well as the latest status of Change Requests in the **Master Change Request Dashboard** tab.

We've created the **Interim Release and Swagger version alignment document** for SIT participants. You can view this document on the respective **SIT pages** of the [Collaboration Base](#) and [MHHS website](#).

Upcoming Governance Meetings

- **Thursday 23 January 2025:** Non-Functional Testing Working Group (NFTWG)
- **Tuesday 28 January 2025:** Migration & Cutover Advisory Group (MCAG)
- **Wednesday 29 January 2025:** Systems Integration Testing Advisory Group (SITAG)
- **Thursday 30 January 2025:** Qualification Advisory Group (QAG)

*SITAG, MCAG, QAG replaced the Testing and Migration Advisory Group (TMAG) in Q1 2024.

Working Group Progress Report

Systems Integration and Testing Advisory Group (SITAG)*			
	Data Working Group (DWG)	Systems Integration Test Working Group (SITWG)	Non-Functional Testing Working Group (NFTWG)
Upcoming deliverables	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> SIT Operational Readiness Report SIT Functional Rationalisation 	<ul style="list-style-type: none"> SIT Non-Functional Readiness Report
Latest meeting's agenda items	16 January 2025 <ul style="list-style-type: none"> Data Schedule Update Cycle 3 Test Progress in relation to Data SIT Non-Functional Data Preparation Progress Update Data Retrospective Results 	06 February 2025 <ul style="list-style-type: none"> SIT Test Progress Update Helix Settlement Assurance Testing Regression Update SIT Operational Test Scenarios and Test Cases - Theme 3 (Batch 2 – Supplementary) SIT Test Scope Traceability 	23 January 2025 <ul style="list-style-type: none"> Dates for PIT Completion Status of NF PIT Deliverables for SIT Delivery of SIT NFT Readiness Reports Preparation for SIT Themes 2 and 3
Agenda items from last meeting	12 December 2024 <ul style="list-style-type: none"> Cancelled 	21 January 2025 <ul style="list-style-type: none"> SIT Operational Readiness Report SIT Functional Rationalisation SIT Test Progress Update Helix Settlement Assurance Testing Regression Update SIT Operational Test Scenarios and Test Cases - Theme 3 (Batch 2 – Supplementary) SIT Test Scope Traceability Document Interim Release Update 	11 December 2024 <ul style="list-style-type: none"> Status of NF PIT Deliverables for SIT Changes to Settlement Timelines SIT NFT Readiness Reports
L3 escalations	None	None	None

Working Group Progress Report

Migration and Cutover Advisory Group (MCAG)*			
	Migration Working Group (MWG)	Data Cleanse Working Group (DCWG)	Transition & Operational Readiness Working Group (TORWG)
Upcoming deliverables	<ul style="list-style-type: none"> Migration Framework Consultation 3 Outputs 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A
Latest meeting's agenda items	13 February 2025 <ul style="list-style-type: none"> TBC 	30 January 2025 <ul style="list-style-type: none"> ESME ID Exceptions Self-declaration Number of Displayed Register Digits Population of Market Segment and Domestic Premises Indicator Data Cleanse Reporting General Clarifications Top Programme Risks and Issues Related to DCWG 	15 January 2025 <ul style="list-style-type: none"> Service Design Update Transition Governance Framework M10/M11 Cutover Plan
Agenda items from last meeting	12 December 2024 <ul style="list-style-type: none"> Considerations for Consultation 3 	19 December 2024 <ul style="list-style-type: none"> EES Full MPAN Refresh Wash Up Supplier Exception Resolution Declaration Requirements Data Cleanse Reporting General Clarifications Top Programme Risks and Issues Related to DCWG 	18 December 2024 <ul style="list-style-type: none"> Service Design Update
L3 escalations	None	None	None

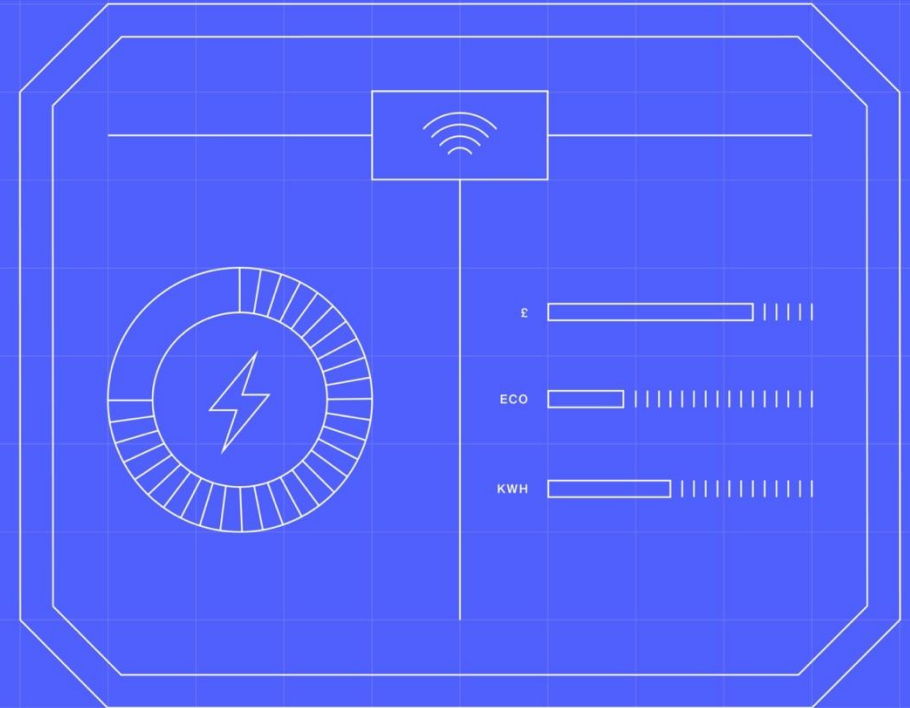
Qualification Advisory Group (QAG)*	
	Qualification and E2E Sandbox Working Group (QWG)
Upcoming deliverables	<ul style="list-style-type: none"> N/A
Latest meeting's agenda items	21 January 2025 <ul style="list-style-type: none"> Qualification Approach & Plan QAD Portal Update Qualification Artefacts Supplier & Agent Information Update Placing Reliance Update Non-SIT LDSO QT Update
Agenda items from last meeting	10 December 2024 <ul style="list-style-type: none"> Wave Reallocation Update Qualification Wave Journeys Consent for Supplier & Agent Information Update Qualification Documents Assurance Information Request (AIR) Findings Report Qualification Artefacts Non-SIT LDSO QT Readiness Update
L3 escalations	None

Summary and Next Steps

INFORMATION: Summarise Actions/Decisions and Look Ahead to the next SITAG

Chair & Secretariat

5 mins



Summary and next steps

Next steps:

1. Confirm actions and decisions from meeting
2. Date of next SITWG: **06 February 2025 at 2pm**
3. Date of next eSITWG: **18 February 2025 at 2pm**
4. Date of next SITAG: **19 February 2025 at 2pm**

Upcoming agenda items:

Meeting dates	19-February
Relevant milestones or activities	
Agenda items	<ul style="list-style-type: none">• SIT progress updates<ul style="list-style-type: none">• SIT Operational Theme 3 (Batch 1)
Standing items	<ul style="list-style-type: none">• Minutes and actions review• Programme updates• Working group report• 3 Month Milestone Look Ahead & Milestone Changes• Top Programme Risks related to SITAG• Next steps and agenda roadmap

If you would like to propose an agenda item for the SITAG, please contact the PMO@mhhsprogramme.co.uk